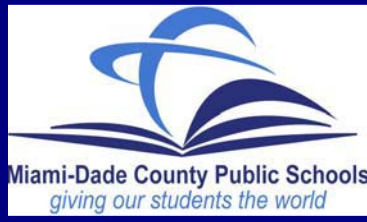




2007-2008

School Allocation Plan



Miami-Dade County Public Schools
Office of Budget Management
Business Operations
August 2007

Miami-Dade County Public Schools

The School Board of Miami-Dade County, Florida

Mr. Agustin J. Barrera, Chair
Dr. Martin Karp, Vice Chair
Mr. Renier Diaz de la Portilla
Ms. Evelyn Langlieb Greer
Ms. Perla Tabares Hantman
Dr. Robert B. Ingram
Ms. Ana Rivas Logan
Dr. Marta Pérez
Dr. Solomon C. Stinson

Student Advisor

Mr. Adam Wexelbaum

Superintendent of Schools

Rudolph F. Crew, Ed.D.



SCHOOL ALLOCATION PLAN

2007-08

*For approval at the Board Meeting of
August 1, 2007*

*Office of Budget Management
Business Operations
The School Board of Miami-Dade County, Florida
August 1, 2007*

TABLE OF CONTENTS

	Page
MAJOR REVISIONS TO THE SCHOOL ALLOCATION PLAN	i
DEFINITIONS	1
ELEMENTARY SCHOOLS AUTHORIZED POSITIONS	3
ELEMENTARY SCHOOLS ALLOCATION FORMULAS	
1. Instructional Allocations	
Academic Excellence Program	7
Art Teachers	6
Basic Classroom Teachers	5
Basic Small School	7
Bilingual Education and World Languages	6
FCAT Enhancement Program	7
Migrant Program Positions	5
Music Teachers	6
Paraprofessionals – General Instruction.....	5
Physical Education Teachers.....	6
Temporary Instructors	7
2. Support Allocations	
Assistant Principals	8
Clerical Positions	9
Counselor Positions	8
Custodial Positions	12
Educational Excellence Council	12
Extra-Curricular Salary Supplements	13
Lunchroom Aides.....	12
Material, Equipment and Supplies	12
Media Specialist Positions	8
Microsystem Technicians	13
Primary Learning Centers	14
Principals.....	8
School Monitors.....	12
Start-up Material, Equipment and Supplies	13
ELEMENTARY SCHOOLS SPECIAL ALLOCATIONS.....	15

K-8 CENTERS AUTHORIZED POSITIONS.....16

K-8 CENTERS ALLOCATION FORMULAS

1. Instructional Allocations

Academic Excellence Program20
Advanced Academics Program20
Art Teachers19
Basic Classroom Teachers18
Basic Small School20
Bilingual Education and World Languages19
FCAT Enhancement Program19
Music Teachers19
Paraprofessionals – General Instruction.....18
Physical Education Teachers.....19
Temporary Instructors20

2. Support Allocations

Assistant Principals21
Career Specialist25
Clerical Positions22
Computer Specialist25
Counselor Positions21
Custodial Positions24
Educational Excellence Council24
Extra-Curricular Salary Supplements25
Lunchroom Aides.....24
Material, Equipment and Supplies24
Media Specialist Positions21
Principals.....21
School Monitors.....24
Start-up Material, Equipment and Supplies25
To Reach Ultimate Success Together (TRUST) Counselors25

K-8 CENTERS SPECIAL ALLOCATIONS.....26

MIDDLE SCHOOLS AUTHORIZED POSITIONS	27
MIDDLE SCHOOLS ALLOCATION FORMULAS	
1. Instructional Allocations	
Advanced Academic Program	30
Basic Classroom Teachers	29
Basic Small School	30
Bilingual Education and World Languages	29
Fine Arts Allocation.....	30
Migrant Program Positions	29
Paraprofessional - General Instruction.....	29
Temporary Instructors	30
2. Support Allocations	
Assistant Principals.....	31
Audiovisual Positions	35
Career Specialists	37
Clerical Positions	32
Computer Specialists	36
Counselor Positions	31
Custodial Positions	34
Educational Excellence Council	34
Extra-Curricular Salary Supplements	34
Instructional Technology Specialists	35
Material, Equipment and Supplies	34
Media Specialist Positions	31
Principals.....	31
Start-up Materials, Equipment and Supplies	37
School Monitors.....	37
Television Systems Positions.....	35
To Reach Ultimate Success Together (TRUST) Counselors.....	37
MIDDLE SCHOOLS SPECIAL ALLOCATIONS	38

SENIOR HIGH SCHOOLS AUTHORIZED POSITIONS	39
--	----

SENIOR HIGH SCHOOLS ALLOCATION FORMULAS

1. Instructional Allocations

Advanced Placement and International Baccalaureate	42
Basic Classroom Teachers	41
Basic Small School	43
Bilingual Education and World Languages	41
Driver Education Positions	42
Dual Enrollment - College Courses	43
Eight-Period Day.....	43
Fine Arts Allocation.....	43
High School In Israel Program.....	42
Junior Reserve Officers Training Corp (JROTC).....	45
Paraprofessional - General Instruction.....	41
Remedial Compensatory Education.....	43
SACS Release Time.....	42
Schools for Advanced Studies	44
Secondary School Reform	46
Temporary Instructors	46
Test Chairperson	43
Vocational Dual Enrollment	43
Writing Enhancement Program	42

2. Support Allocations

Athletic Trainer Positions	52
Audiovisual Positions	51
Assistant Principals.....	47
Career Specialists.....	50
Clerical Positions	48
Computer Specialists Positions.....	52
Counselor Positions	47
Custodial Positions	50
Educational Excellence Council	50
Extra Curricular Salary Supplements.....	53
Material, Equipment and Supplies.....	50
Media Specialist Positions	47
Principals.....	47
School Monitors.....	52
Start-up Material, Equipment and Supplies	53
Television Systems Technicians Positions	51
To Reach Ultimate Success Together (TRUST) Counselors	52

SENIOR HIGH SCHOOLS SPECIAL ALLOCATIONS	54
---	----

VOCATIONAL 6-12 PROGRAM ALLOCATION FORMULAS

1.	FTE Equivalent Students to Teacher Ratios	56
2.	Vocational Exceptional MESA.....	57
3.	Secondary Vocational MESA	57
4.	Special Ratio at Homestead Senior	57
5.	Migrant Child Program	57

SPECIAL EDUCATION PROGRAMS ALLOCATION FORMULAS

1.	Full Time Equivalent Students to Teacher Ratios	58
2.	Physical Education Teacher Positions	58
3.	Art Therapists for EBD Classes	59
4.	Program Specialists.....	59
5.	Extra Teaching Period Supplement Credit	59
6.	Part-time Exceptional Student Basic Teacher Adjustment.....	59
7.	Material, Equipment and Supplies Allocation	59
8.	One-to-One Unit Allocations	60
9.	Exceptional Student Teacher/Paraprofessional Allocations	60
10.	Secretarial Assistance - Large ESE Centers.....	60
11.	Library Media Center Assistant	60
12a.	Elementary Part-Time Gifted Program	61
12b.	Elementary Full-Time Gifted Program	61
12c.	Middle School Gifted Program	61
12d.	Senior High School Gifted Program	62
12e.	Gifted Clerks - Elementary Schools.....	62
12f.	Gifted Materials, Equipment and Supplies Allocation	62

SPECIAL SCHOOLS, CLASSES AND PROGRAMS ALLOCATION FORMULAS

1.	Basic Teacher Units	63
2.	Schools for Academic and Civic Support.....	63
3.	Outreach Centers.....	67
4.	Contracts for Outreach Centers.....	68
5.	Animal Companion Science Program.....	68
6.	Teenage Parent Program	68
7.	Truancy Intervention Program (TIP).....	69
8.	Outdoor Suspension and Truancy	69
9.	At-Risk Senior	69
10.	Alternative Education Technology	69
11.	Juvenile Assessment Center (JAC).....	69
12.	Adjudicated/At-Risk Programs.....	70
13.	5000 Role Model Program.....	70

SPECIAL SCHOOLS, CLASSES AND PROGRAMS ALLOCATION FORMULAS
(Continued)

14.	7 th Period Alternative Education.....	70
15.	Career Lab.....	71
16.	In-School Alternative Programs.....	71
17.	Secondary School Reform	71
18.	Special Education Centers	72
19.	Turner Technical Arts Center	73
20.	Miami Lakes Tech High School	74
21.	Robert Morgan Educational Center	75
22.	Assistant Principal Community Education	77
23.	Placement Specialists, Social Workers & Psychologists	77
24.	Custodians.....	77
25.	Controlled Choice Schools	78

BILINGUAL EDUCATION AND WORLD LANGUAGES ALLOCATION FORMULAS79

SCHOOLS OF CHOICE ALLOCATION FORMULAS

1.	Elementary Schools.....	85
2.	Secondary Schools	91
3.	Magnet Program Reductions.....	102
4.	Carver Middle School	104
5.	New World School of the Arts.....	105
6.	Design and Architecture Senior High	106
7.	Marine and Science Technology Academy.....	106
8.	Young Women's Leadership Academy	108

INSTRUCTIONAL MATERIALS ALLOCATION..... 109

ADULT CENTERS

1.	Allocation.....	111
2.	Authorized Positions.....	112

Major Revisions to the School Allocation Plan

The **K-12 School Allocation Plan** and the **Adult Allocation Plan** are consolidated into one document; **School Allocation Plan**.

K-12 SCHOOLS

The major revisions for K-12 Schools are listed below. For details, see the appropriate sections of this plan.

		FROM	TO
Basic Class Size			
Elementary/K-8 Centers			
K-1	Program 6010	1:18.50	1:18.00
2-3	Program 6010	1:18.55	1:18.00
4-5(6)	Program 6010	1:24.00	1:22.00
4-8 (K-8 Centers)	Program 6010	1:20.85	No change
Middle	Program 6020	1:21.45	No change
Senior	Program 6030	1:25.70	1:25.00
Dropout Prevention Programs			
Elementary (grades 4-6)	Program 6090	1:24.00	1:22.00
Middle	Program 6091	1:21.45	No change
Senior	Program 6092	1:25.70	1:25.00
Bilingual Education			
Elem. ESOL Self-Contained	Program 6601	1:18.50	1:18.00
Gifted Part-Time			
Elementary	Program 6790	1:13.41	No change

Senior High Schools

Selected senior high schools will implement **Secondary School Reform**. To facilitate scheduling, these schools will be allocated teachers and/or extra-period supplements at a ratio of 1:23.00. In addition, schools will receive additional dollars for materials and supplies. Secondary School Reform expanded to 16 additional High Schools. For details, see the section for Senior High Allocation Formulas, page 41.

Writing Enhancement Program – the supplementary allocation has been reduced by 50%. New ratio 1:1316.

Release Time teachers (SACS) units have been reduced from 3.5 to 2.0 for each school.

K-12 SCHOOLS

This plan is to be used in determining allocations for instructional and clerical personnel to schools funded under the General Fund of the budget. Also included are the allocation guidelines for exceptional student education, magnet programs, vocational education, special allocations and custodian allocations.

Allocations are of two types: revenue and non-revenue

- Revenue allocations are those which can be converted by the principal into other types of positions or into discretionary funds which would be expended at the school level.
- Non-revenue allocations are those which can be used only for the purposes for which they are allocated to the individual school.

This plan does not cover the following categories of other personnel allocations to schools, for example:

- Pool substitutes
- Food service personnel
- Personnel allocations for contracted programs

Steps in the determination of allocations under provisions of the plan are as follows:

- a. **November 2006.** Estimates of FTE are developed by the FTE Estimating Conference by program category. **All systemwide estimates are reviewed after the February count.**
- b. **January 2007.** The Office of Budget Management develops the estimated FTE for School Operations. Regional Superintendents estimate individual school FTE, not exceeding in total, the estimate made at the FTE Estimating Conference.
- c. **August 2007.** During the opening of school, each Regional Center/District Office may request changes in allocations based on actual FTE in the ISIS File. **Schools experiencing growth in enrollment beyond projections should notify the Regional Center/District Office for relief.** Final school allocations are based on actual annualized FTE in ISIS as of Friday, September 14, 2007.
- d. The annualization factor is based upon the prior year's October to February ratio for the growth/decline of enrollment.

K-12 SCHOOLS *(continued)*

A minimum number of growth units are budgeted within the basic and exceptional student education programs for schools **materially** affected by unprojected increases in FTE after the September count or detrimental instructional situations. Schools may request relief through the Regional Center/District Office to the Office of Budget Management in the event that these situations are experienced **after final CASAS adjustments**.

It is the school principal's responsibility, in cooperation with the Regional Center/District Office, to request relief in the event excessive class size or detrimental instructional conditions are encountered. Growth units will not be automatically granted for minor increases in FTE.

Request for Growth Units

After the September Budget/Personnel Conferences, all schools that experience growth in student population for which class size is significantly affected should submit a memorandum to the Office of Budget Management through the Regional Center detailing the amount of growth and the students assigned to each basic teacher.

In order to receive a Growth Unit, the following criteria must be met:

Kindergarten and Grade 1

- ◆ **Average class size of all kindergarten classes equals 20.85 or more:** allocate a teacher if space is available. If no space is available, \$6,900 (full year) will be allocated in half-year increments for a **part-time hourly paraprofessional**;
- ◆ **Average class size of all grade 1 classes equals 20.85 or more:** allocate a teacher if space is available. If no space is available, \$6,900 (full year) will be allocated in half-year increments for a **part-time hourly paraprofessional**;

or

- ◆ **Average class size of grade 1 classes equals 25.00 or more:** allocate a teacher if space is available. If no space is available, a **full-time paraprofessional** is allocated.

K-12 SCHOOLS *(continued)*

Grades 2-3

- ◆ **Average class size of all classes in grades 2-3 equals 23.00 or more:** allocate a teacher if space is available. If no space is available, \$6,900 (full year) will be allocated in half-year increments for a **part-time hourly paraprofessional**;

or

- ◆ **Average class size of grades 2-3 classes equals 25.00 or more:** allocate a teacher if space is available. If no space is available, a **full-time paraprofessional** is allocated.

Grades 4-6

- ◆ **Average class size in grades 4-6 equals 25.00 or more:** allocate a teacher if space is available. If no space is available, a **full-time paraprofessional** is allocated.

Secondary school requests shall be evaluated on a case-by-case basis.

Generally, additional MESA allocations will not be granted. However, if there is a substantial increase in enrollment the principal must demonstrate that the school's discretionary funds are inadequate.

NOTE: Schools may find it advantageous to budget part-time positions in lieu of full-time staff. However, special allocations, generated positions, and equivalent MESA allocations, as reflected on the Final CASAS, will be the basis for determining eligibility for growth units and not the number of actual positions in operation.

ADMINISTRATIVE DEFERMENT

Selected non-salary appropriations will be subject to an administrative deferment to be released partially or in full during March 2008, if year-to-date fiscal operations and enrollment are satisfactory.

School-Based Budget, Non-Salary Accounts allocation will have a 20% Deferment.

MESA allocation for Vocational K-12 will have a 20% deferment.

K-12 SCHOOLS *(continued)*

Full Time Equivalent (FTE) student is the basis for all allocations in this handbook.

The formulas found within this plan are for calculating the amount and type of allocations which are assigned to the various schools. Allocations designated as revenue accounts are consolidated to form a single revenue amount for development of the school-level budget. Allocations do not, however, guarantee that any class size is necessarily the same as the formula itself. In some instances, there may be fewer students in a class, and in other instances, there may be more due to development of the school-based budget.

Allocations will be based upon contact hours and/or time with non-disabled peers. Students receiving ESE services meeting the criteria for support Levels 4 and 5 will be reported under Exceptional Education for the entire day. Remaining ESE students are reported under K-3, 4-8 or 9-12 Basic with ESE services. However, allocations will be based upon contact hours in the various weighted programs (e.g. exceptional education, ESOL, vocational, at-risk) and partial basic units will be combined with basic students to purchase basic teaching units.

ADULT CENTERS

Adult centers are funded under Workforce Development with each center receiving dollars based on previous years' performances. A pro-rata share from each center will be utilized to establish reserves for new programs/equipment expansion, marketing, district supported staff, surplus staff, administrative deferment, uniform allowances, contracted security, repairs, and standalone center support.

Every center will receive their earned funding at the beginning of the year. Therefore, funds distributed at the beginning of the year is to cover the cost of all expenditures (full-time instructional/support staff, non full-time instructional/support staff and non-salary) for the full year.

Revenue entitlements will be reflected in the School-Based-Budget System. Principals are responsible for developing their budget within dollar limitations as reflected in School-Based Budget System.

Every center is expected to have a minimum allocation of one principal, one assistant principal, one secretary, one counselor, one registrar, one treasurer and one data input specialist.

School Allocation Plan Review Process

The review of targeted allocations reflected in the **School Allocation Plan** will be conducted annually. A comprehensive review is conducted every five years. The last comprehensive review was conducted in the 2003-04 fiscal year, and a targeted allocation review was conducted for the 2006-07 fiscal year.

DEFINITIONS

Definitions

A. Elementary School

For the purpose of determining allocation of staff, an elementary school is defined as any combination of elementary grades K-6 organized as an administrative unit for instruction under one administrative head.

B. K-8 Centers

For the purpose of determining allocation of staff, a K-8 center is defined as any combination of grades K-8 organized as an administrative unit for instruction under one administrative head.

C. Middle School

For the purpose of determining allocation of staff, a middle school is defined as any combination of grades 6-9 organized as an administrative unit for instruction under one administrative head.

D. Senior High School

For the purpose of determining allocation of staff, a senior high school is defined as any combination of grades 9-12 organized as an administrative unit for instruction under one administrative head.

E. Secondary School

For the purpose of determining allocation of staff, a secondary school is defined as any combination of grades 6-12 organized as an administrative unit for instruction under one administrative head. Normally, such schools are designated as middle or senior high school.

When groups of students belonging to a grade level not normally a part of the school are housed in that school for the purpose of relieving overcrowding, pending completion of new facilities or for other reasons, staff for those students is allocated on the basis of the school to which the students have been assigned.

F. Alternative Schools

Alternative schools are those centers which have been created to provide instruction for those students who have problems related to the regular program. Staffing bases for alternative schools are indicated in the section entitled Special Schools, Classes and Programs.

G. Revenue Allocations – K-12 Schools

Revenue allocations are those which are consolidated into a single revenue line for the purpose of developing a school-based budget.

Definitions

H. Non-Revenue Allocations – K-12 Schools

Non-revenue allocations are those which can be used only for a specific purpose and do not consolidate into the school-based budget.

I. Adult/Vocational Centers

Adult/Vocational centers have been established by the Board to serve adults and youth not attending regular day schools. Certain centers serve school age youth on a shared-time basis.

J. Workforce Education

Education for students that are enrolled in either a technical/vocational center or community college, taking adult vocational or adult general education.

K. Direct Cost

Direct costs are those expenditures which can be explicitly identified with direct instructional activities.

L. Indirect Cost

Indirect costs are those expenditures that cannot be explicitly identified with direct instructional activities, but which support instruction, such as counselors, office staff, or custodians.

M. Occupational/Literacy Completion

Occupational/Literacy Completion points are defined by the State as measures of performance for Adult/Workforce Development programs.

N. Completion Points

Completion points essentially represent student progression points in Workforce Development programs. As such, they represent learning gains analogous to FCAT scores.

O. Occupational Completion Points

Occupational completion points represent industry certified points where students have gained sufficient skills for employment in specific occupations. By being industry certified, they represent an external assessment of student progress.

ELEMENTARY SCHOOLS

Elementary Schools Authorized Positions

Function Code	Program Code	Object	Position Description	Revenue or Non-revenue
----------------------	---------------------	---------------	-----------------------------	-------------------------------

Instructional Allocations

5101	9092	5xxx	Academic Excellence Program	NR
5102	6012	5144	Art	NR
5101	6010	5144	Basic Kindergarten - 3	R
5102	6010	5144	Basic Grades 4-6	R
5101	6015	5144	Basic Migrant	NR
5101	6010	5144	Basic Small School	R
5101	6600	5144	Bilingual Education and World Languages	NR
5131/2	6601/3	5144	Bilingual Education and World Languages	NR
5101	6610	5144	Bilingual Education and World Languages	NR
5101	6620	5144	Bilingual Education and World Languages	NR
5131	6630	5144	Bilingual Education and World Languages	NR
5120	604x	5144	Dropout Prevention	NR
5120	606x	5144	Dropout Prevention	NR
5120	607x	5144	Dropout Prevention	NR
5120	608x	5144	Dropout Prevention	NR
5120	609x	5144	Dropout Prevention	NR
5102	6012	5144	Music	NR
5102	6012	5144	Physical Education	NR
5xxx	6xxx	5149	Temporary Instructors	R
5217	6835	5144	Adaptive Physical Education	NR
5201	6700	5144	Educable Mentally Handicapped	NR
5210	6760	5144	Emotionally Handicapped	NR
5214	6790	5144	Gifted	NR
5206	6720	5144	Hearing Impaired	NR
5203	6740	5144	Physically Handicapped	NR
5216	6821	5144	Profoundly & Multiply Handicapped	NR
5213	6781	5144	Specific Learning Disability	NR
5205	6800	5144	Speech Therapist	NR
5202	6710	5144	Trainable Mentally Handicapped	NR
5208	6750	5144	Visually Handicapped	NR
5101	6018	5144	Class Size Reduction – Primary	NR
5102	6018	5144	Class Size Reduction – Intermediate	NR

Elementary Schools Authorized Positions (continued)

Function Code	Program Code	Object	Position Description	Revenue Or Non-revenue
----------------------	---------------------	---------------	-----------------------------	-------------------------------

Instructional Paraprofessional Allocations

5101	6620	5145	Bilingual Education and World Languages	NR
5101	6620	5145	Bilingual Education and World Languages	NR
5120	604x	5145	Dropout Prevention	NR
5120	606x	5145	Dropout Prevention	NR
5120	607x	5145	Dropout Prevention	NR
5120	608x	5145	Dropout Prevention	NR
5120	609x	5145	Dropout Prevention	NR
62xx	67xx	5145	Exceptional Student Education	NR
5101	8947	5145	FCAT Enhancement	NR
5101/2	6010	5145	General Instruction	R

Support Allocations

7300	7050	5105	Assistant Principal	R
9100	6500	5113	Assistant Principal Comm. Educ.	NR
9100	6500	5137	Clerical – Community Education	NR
7300	7050	5137	Clerical Allocation	R
7900	7300	5117	Custodial Allocation	R
6120	7150	5116	Elementary School Counselor	R
6200	7000	5137	Library Media Assistant	R
7600	5201	5150	Lunchroom Aide	NR
6200	7000	5128	Media Specialist	R
6500	7001	5141	Microsystems Technicians/Computer Spec.	NR
7300	7050	5133	Principal	R
7900	9630	51xx	School Monitors	NR

Special Allocations

xxxx	xxxx	xxxx	J.W. Johnson Elementary	R
xxxx	6016	xxxx	Satellite Learning Center	R
7300	7050	5137	North Miami Elementary	R
7300	7050	5137	Shenandoah Elementary	R
5101	6010	5144	Pre-International Baccalaureate	R
xxxx	xxxx	xxxx	Fienberg/Fisher Elementary	R
7300	7050	5105	Partnership In Education Initiative	R
5101	6010	5148	Ada Merritt Elementary	R

Elementary Schools Allocation Formulas

Revenue (R)
Or
Non-revenue (NR)

Instructional Allocations

- R 1. **Basic Classroom Teacher Units: Grades K-1
(5101 - 6010 - 5144)**

Allocation of teacher positions, grades K-1, is based on a FTE ratio of 1:18.00.

- R 2. **Basic Classroom Teacher Units: Grades 2-3**

Allocation of teacher positions, grades 2-3, is based on a FTE ratio of 1:18.00.

- R 3. **Basic Classroom Teacher Units: Grades 4-6
(5102 - 6010 - 5144)**

Allocation of teacher positions, grades 4-6, is based on a FTE ratio of 1:22.00.

- R 4. **Paraprofessionals – General Instruction**

Paraprofessional positions may be used in lieu of allocated classroom teacher positions. This option may be utilized by principals through the School-Based Budget System (SBBS) with the approval of the Regional Center.

Paraprofessionals must work directly with teachers and administrators in the instructional program. They are not to be used as office personnel.

NOTE: Any Paraprofessional I employed by Miami-Dade County Public Schools is eligible to become a Paraprofessional II provided the applicant can meet the requirement of 60 college credit hours in a degree program (with at least 15 hours of course work in education). Paraprofessional III requires 90 college semester hours with at least 30 hours of course work in education plus any specialized training or experience for the applicable category.

- NR 5. **Migrant Program (5101 - 6015 - 5144)**

Migrant units will be allocated to migrant schools based on the prior two February counts doubled to plan for the influx of migrant students to avoid disruption of students, teachers and programs.

Elementary Schools Allocation Formulas (continued)

**Revenue (R)
or
Non-revenue (NR)**

Instructional Allocations (continued)

- | | |
|----|---|
| NR | <p>6. Art Teacher Positions (5102 - 6012 - 5144)</p> <p>School-based Art Teacher positions are allocated based upon the number of self-contained classes in grade 2-6. The Division of Life Skills and Special Projects will coordinate assignments with the Regional Centers.</p> |
| NR | <p>7. Music Teacher Positions (5102 - 6012 - 5144)</p> <p>School-based Music Teacher positions are allocated based upon the number of self-contained classes in grade 2-6. The Division of Life Skills and Special Projects will coordinate assignments with the Regional Centers.</p> |
| NR | <p>8. Physical Education Teacher Positions (5102 - 6012 - 5144)</p> <p>School-based Physical Education positions are allocated based upon the number of self-contained classes in grade 2-6. The Division of Life Skills and Special Projects will coordinate assignments with the Regional Centers.</p> |
| NR | <p>9. Bilingual Education and World Languages Positions (5101/2 - 66xx – 5144 and 5101 - 66xx – 5145 and 5131/2 - 66xx - 5144)</p> <p>English for Speakers of Other Languages (ESOL)
Spanish for Spanish Speakers (Spanish-S)
Elementary World Languages (EWL)
Basic Skills in the Home Language</p> <p>Positions assigned to the ESOL, Spanish-S, EWL, and Basic Skills in the Home Language are based on county-wide formulas (see Bilingual Education and World Languages section) which are developed through the Division of Bilingual Education and World Languages and submitted to the Office of Budget Management for distribution.</p> |

Elementary Schools Allocation Formulas (continued)

**Revenue (R)
or
Non-revenue (NR)**

Instructional Allocations (continued)

- NR 10. **FCAT Enhancement Program (5101 - 8947 - 5144)**
- Instructional Operations will provide allocations to schools and menu of options under separate cover. School options will include teachers, hourly and tutorial programs.
- NR 11. **Academic Excellence Program (Program 9092)** is allocated to schools as follows:
- a) Schools that offered an academic excellence program in the prior year will submit a program proposal annually and receive \$3,479 (hourly allocation) and \$500 (supplies allocation) to continue their program. A proposal must be submitted annually in order to continue to receive funding. Programs with more than 20 students will receive additional support.
- b) New program sites must submit a proposal to the Division of Advanced Academic Programs to implement a program and obtain \$3,479 for hourly and \$500 for supplies. Programs with more than 20 students will receive additional support.
- R 12. **Small Elementary Schools (under 501 FTE)** shall receive one (1) basic teacher unit beyond those generated unless they receive other special teacher allocations.
- R 13. **Temporary Instructors**
- The allocation for temporary instructors is seven (7) days at \$91 per day for each media specialist and full-time teacher (except speech and hearing teachers). Applies to positions generated in CASAS only. An additional allocation is authorized at \$25 per day for 180 days for each pool temporary instructor.

Elementary Schools Allocation Formulas (continued)

**Revenue (R)
or
Non-revenue (NR)**

Support Allocations

R 1. **Counselor Positions (6120 - 7150 - 5116)**

Counselor positions are allocated to elementary schools as shown below. Pre-kindergarten students will be included in determining counselor positions.

<u>FTE Membership End of First Month</u>	<u>Counselor</u>
1 – 900	1
901 – 1,800	2
1,801 – 9,999	3

R 2. **Media Specialist Positions (6200 - 7000 - 5128)**

Media specialist positions are allocated to elementary schools as shown below. Pre-kindergarten students will be included in determining media specialist positions.

<u>FTE Membership End of First Month</u>	<u>Media Specialist</u>
101 – 1,200	1
1,201 – 9,999	2

R 3. **Principals (7300 - 7050 - 5133)
Assistant Principals (7300 - 7050 - 5105)**

These positions are allocated as shown in the following table, based on FTE in grades K-5 (6) at the end of the first month. Pre-kindergarten students will be included in determining assistant principal positions.

<u>FTE Membership End of First Month</u>	<u>Principal</u>	<u>Assistant Principal</u>
1 – 1,100	1	1
1,101 – 1,500	1	2
1,501 – 2,300	1	3
2,301 – 9,999	1	4

Elementary Schools Allocation Formulas (continued)

**Revenue (R)
or
Non-revenue (NR)**

Support Allocations (continued)

R 4. **Clerical Allocations**

a. **Library/Media Assistants (6200 - 7000 - 5137)**

<u>FTE Membership End of First Month</u>	<u>Allocation</u>
0 – 399	\$5,750
400 – 499	\$6,750
500 – 599	\$7,750
600 – 699	\$8,500
700 – 799	\$9,000
800 – 900	\$9,500
901 – 9,999	Pay Grade 17, 10 Month

Large exceptional student education centers that are receiving a full-time clerical allocation are not eligible to receive hourly dollars.

b. **Attendance Services (6110 - 7131 - 5137)**

Elementary schools are allocated one Elementary School Assistant, pay grade 20 (10 month) position.

c. **Guidance Services (6120 - 7150 -5150)**

<u>FTE Membership End of First Month</u>	<u>Allocation</u>
0 – 399	\$5,000
400 – 499	\$5,750
500 – 599	\$6,500
600 – 699	\$7,500
700 – 799	\$8,500
800 – 900	\$9,250

Elementary Schools Allocation Formulas (continued)

**Revenue (R)
or
Non-revenue (NR)**

Support Allocations

R

4. **Clerical Allocations (continued)**
 d. **Office of the Principal (7300 - 7050 - 5137) (continued)**

Elementary schools may convert or purchase the following clerical positions from their discretionary funds:

<u>Job Code</u>	<u>Pay Grade</u>	<u>Description</u>
4503	16	Office Assistant (12 Mo.)
4504	16	Office Assistant (10 Mo.)
4209	16	School Clerk I (12 Mo.)
4210	16	School Clerk I (10 Mo.)
4211	17	Library Media Center Assistant (10 Mo.)
4212	17	Library Media Center Assistant (12 Mo.)
4215	18	School Clerk II (10 Mo.)
4216	18	School Clerk II (12 Mo.)
5094	19	Data Input Specialist II (10 Mo.)
5095	19	Data Input Specialist II (12 Mo.)
4122	20	School Secretary (12 Mo.)
4123	20	School Secretary (10 Mo.)
4270	20	Elem. School Asst. (10 Mo.)
4275	20	Elem. School Asst. (12 Mo.)
4115	22	Treasurer (12 Mo.)*
4117	22	Treasurer (10 Mo.)*
4550	22	Secretary/Treas. Elem. (10 Mo.)*
4556	22	Secretary/Treas. Elem. (12 Mo.)*
6299**	25	Microsystems Tech. (12 Mo.)

* Each elementary school must have one Secretary/Treasurer or Treasurer position, PG 22, **either** 10 month **or** 12 month.

** Program 7001, Function 6500, Object 5141.

NR

- e. **Community Schools (9100 - 6500 - 5137)**

Community schools are allocated clerical personnel based on a determination made by the Office of School Operations/Community Education and School-Age Child in coordination with the Office of Budget Management.

Elementary Schools Allocation Formulas (continued)

**Revenue (R)
or
Non-revenue (NR)**

Support Allocations

R 5. **Custodial Positions (7900 - 7300 - 5117)**

Custodial positions are allocated in accordance with recommendations from Plant Operations. Formula shown under Special Schools, Classes and Programs section.

NR 6. **Lunchroom Aides (7600 - 5201 - 5150)**

Lunchroom Aide positions are now reported under the Food Service Fund. The Regional Centers establish individual school allocations.

NR 7. **School Monitors (7900 - 9630 - 51xx)**

Funds for part-time and full-time school monitors are distributed, based upon need, as determined by the Miami-Dade County Public Schools Police Department, in cooperation with the Regional Centers.

A minimum of one (1) part-time school monitor is allocated to elementary schools.

NR 8. **Material, Equipment and Supplies Allocation (5101 - 6010 - 55xx)**

Formula for material, equipment and supplies (Part -02 of the requisition control accounts) is as follows:

<u>Description</u>	<u>Formula</u>	<u>Req. Control</u>
School Operations	\$26.34 per FTE	-02

NR 9. **Educational Excellence Council (5101 - 9583 - 5510)**

Allocate \$10 per FTE student to be used at the discretion of the Educational Excellence Council. A portion of the money should be used for implementing the school improvement plan.

Elementary Schools Allocation Formulas (continued)

**Revenue (R)
or
Non-revenue (NR)**

Support Allocations

NR **10. Extra-Curricular Salary Supplement Formula (5102 - 6010 - 51xx)**

The formula for allocating dollars for extra-curricular salary supplements is:

\$4,274 for each elementary school

plus

\$5.72 per unweighted FTE

Additional Supplements may be purchased from the schools 02 discretionary account.

Supplements to be reviewed after the fall conferences are completed.

Note – The formulas for extra-curricular salary supplements will be revised to conform to the contractual agreement between Miami-Dade County Public Schools and United Teachers of Dade.

NR **11. Microsystems Technicians (6500 - 7001 - 5141)**

One hundred forty-six (146) microsystems technicians are allocated to serve microsystems installed in elementary schools.

NR **12. Start-up Material, Equipment and Supplies Allocation for New Schools**

The formula for material, equipment and supplies (Part -02 of the requisition control accounts) for new schools is \$138.97 per FTE. The funds will be distributed 6-9 months prior to the school opening.

Elementary Schools Allocation Formulas (continued)

**Revenue (R)
or
Non-revenue (NR)**

Support Allocations

- R 13. **Primary Learning Centers/Early Childhood Centers** are allocated \$138.97 per FTE for start-up supplies, three part-time hourly paraprofessionals (\$5,940 each) and two part-time hourly security monitors (\$7,918 each). One assistant principal is allocated to schools with offsite centers.

Primary Learning Centers are associated with the following schools:

- 0091 - Bob Graham Education Center*
- 0121 - Auburndale Elementary
- 0451 - Bowman F. Ashe Elementary*
- 0561 - W.J. Bryan Elementary*
- 1371 - Marjory Stoneman Douglas Elementary*
- 2111 - Hialeah Gardens Elementary
- 2151 - Jack D. Gordon Elementary (2)*
- 2281 - Greynolds Park Elementary
- 2331 - Charles R. Hadley Elementary
- 2521 - Oliver Hoover Elementary*
- 2581 - Madie Ives Elementary
- 2661 - Kensington Park Elementary
- 3281 - Miami Lakes Elementary
- 4281 - Palm Springs North Elementary
- 4511 - Dr. Gilbert L. Porter Elementary
- 5021 - Ben Sheppard Elementary *
- 5101 - John I. Smith Elementary
- 5981 - Dr. Edward L. Whigham *

* Offsite centers

Schools with two (2) or more offsite centers are allocated one (1) library media assistant, pay grade 17, (10 month) position.

Elementary Schools Special Allocations

Revenue (R)
Or
Non-revenue (NR)

Special Allocations

- | | |
|---|--|
| R | 1. J. W. Bright/Johnson Elementary School is allocated one (1) assistant principal, one (1) secretary, pay grade 22, and two (2) custodians. |
| R | 2. Satellite Learning Centers are allocated one (1) paraprofessional per two grade levels and one clerk, pay grade 16, (10 month) for every three grade levels. In addition, schools are held harmless for the fraction of teachers not fully generated. Two thousand dollars (\$2,000) is allocated for materials and supplies to each grade level in the program. In addition, each center will be allocated \$1,500 for the purchase of a facsimile machine (one-time only).

Cutler Ridge Elementary (Assurant) is allocated one (1) assistant principal, one (1) elementary school assistant, pay grade 20, (10 month) and one (1) library media center assistant, pay grade 17, (10 month) and one (1) custodian (12 month). |
| R | 3. Shenandoah Elementary School is allocated one (1) elementary school clerk for their Annex facility. This allocation will be eliminated upon the termination of the lease. |
| R | 4. Charles R. Drew Elementary is allocated one assistant principal for the Partners in Education initiative. |

K-8 CENTERS

K-8 Centers Authorized Positions

Function Code	Program Code	Object	Position Description	Revenue Or Non-revenue
----------------------	---------------------	---------------	-----------------------------	-------------------------------

Instructional Teacher Allocations

5102	9092	5xxx	Academic Excellence	NR
5102	9087	5144	Advanced Academics	R
5102	6012	5144	Art	NR
5101	6010	5144	Basic Kindergarten - 3	R
5102	6010	5144	Basic Grades 4 - 8	R
5101	6015	5144	Basic Migrant	NR
5101	6010	5144	Basic Small School	R
5102	6012	5144	Music	NR
5102	6012	5144	Physical Education	NR
5xxx	6xxx	5149	Temporary Instructors	R
5xxx	6018	5144	Class Size Reduction	NR
5101	6600	5144	Bilingual Education and World Languages	NR
5131/2	6601/3	5144	Bilingual Education and World Languages	NR
5101	6610	5144	Bilingual Education and World Languages	NR
5101	6620	5144	Bilingual Education and World Languages	NR
5131	6630	5144	Bilingual Education and World Languages	NR
5120	604x	5144	Dropout Prevention	NR
5120	606x	5144	Dropout Prevention	NR
5120	607x	5144	Dropout Prevention	NR
5120	608x	5144	Dropout Prevention	NR
5120	609x	5144	Dropout Prevention	NR
5217	6835	5144	Adaptive Physical Education	NR
5201	6700	5144	Educable Mentally Handicapped	NR
5210	6760	5144	Emotionally Handicapped	NR
5214	6790	5144	Gifted	NR
5206	6720	5144	Hearing Impaired	NR
5203	6740	5144	Physically Handicapped	NR
5216	6821	5144	Profoundly & Multiply Handicapped	NR
5213	6781	5144	Specific Learning Disability	NR
5205	6800	5144	Speech Therapist	NR
5202	6710	5144	Trainable Mentally Handicapped	NR
5208	6750	5144	Visually Handicapped	NR

K-8 Centers Authorized Positions (continued)

Function Code	Program Code	Object	Position Description	Revenue Or Non-revenue
----------------------	---------------------	---------------	-----------------------------	-------------------------------

Instructional Paraprofessional Allocations

5101	6620	5145	Bilingual Education and World Languages	NR
5120	604x	5145	Dropout Prevention	NR
5120	606x	5145	Dropout Prevention	NR
5120	607x	5145	Dropout Prevention	NR
5120	608x	5145	Dropout Prevention	NR
5120	609x	5145	Dropout Prevention	NR
62xx	67xx	5145	Exceptional Student Education	NR
5101	8947	5145	FCAT Enhancement	NR
5101/2	6010	5145	General Instruction	R

Support Allocations

7300	7050	5105	Assistant Principal	R
9100	6500	5113	Assistant Principal Comm. Educ.	NR
6120	9511	5130	Career Specialist	NR
7300	7050	5137	Clerical Allocation	R
9100	6500	5137	Clerical – Community Education	NR
7900	7300	5117	Custodial Allocation	R
6120	7150	5116	Elementary School Counselor	R
6200	7000	5137	Library Media Assistant	R
7600	5201	5150	Lunchroom Aide	NR
6200	7000	5128	Media Specialist	R
6500	7001	5141	Computer Specialist	NR
7300	7050	5133	Principal	R
7900	9630	51xx	School Monitors	NR
6120	9181	5116	To Reach Ultimate Success Together Counselor (TRUST)	NR

Special Program Allocations

5101	6010	5510	Causeway Decals	R
------	------	------	-----------------	---

K-8 Centers Allocation Formulas

Revenue (R)
or
Non-revenue (NR)

Instructional Allocations

- R 1. **Basic Classroom Teacher Units: Grades K-1
(5101 - 6010 - 5144)**
- Allocation of teacher positions, grades K-1, is based on a FTE ratio of 1:18.00.
- R 2. **Basic Classroom Teacher Units: Grades 2-3**
- Allocation of teacher positions, grades 2-3, is based on a ratio of 1:18.00.
- R 3. **Basic Classroom Teacher Units: Grades 4-8
(5102 - 6010 - 5144)**
- Allocation of teacher positions, grades 4-8, is based on a FTE ratio of 1:20.85.
- R 4. **Paraprofessionals – General Instruction**
- Paraprofessional positions may be used in lieu of allocated classroom teacher positions. This option may be utilized by principals through the School-Based Budget System (SBBS) with the approval of the Region Center.
- Paraprofessionals must work directly with teachers and administrators in the instructional program. They are not to be used as office personnel.
- NOTE: Any Paraprofessional I employed by Miami-Dade County Public Schools is eligible to become a Paraprofessional II provided the applicant can meet the requirement of 60 college credit hours in a degree program (with at least 15 hours of course work in education). Paraprofessional III requires 90 college semester hours with at least 30 hours of course work in education plus any specialized training or experience for the applicable category.*

K-8 Centers Allocation Formulas (continued)

**Revenue (R)
or
Non-revenue (NR)**

Instructional Allocations

- NR 5. **Art Teacher Positions (5102 - 6012 - 5144)**
- School-based Art Teacher positions are allocated based upon the number of self-contained classes in grade 2-6. The Division of Life Skills and Special Projects will coordinate assignments with the Regional Centers.
- NR 6. **Music Teacher Positions (5102 - 6012 - 5144)**
- School-based Music Teacher positions are allocated based upon the number of self-contained classes in grade 2-6. The Division of Life Skills and Special Projects will coordinate assignments with the Regional Centers.
- NR 7. **Physical Education Teacher Positions (5102 - 6012 - 5144)**
- School-based Physical Education positions are allocated based upon the number of self-contained classes in grade 2-6. The Division of Life Skills and Special Projects will coordinate assignments with the Regional Centers.
- NR 8. **Bilingual Education and World Language Positions (5101/2 – 66xx – 5144 and 5101 - 66xx – 5145 and 5131/2 - 66xx – 5144)**
- English for Speakers of Other Languages (ESOL)
Spanish for Spanish Speakers (Spanish-S)
Spanish as a Second Language (Spanish SL)
Basic Skills in the Home Language
- Positions assigned to the ESOL, Spanish-S, Spanish SL, and Basic Skills in the Home Language are based on county-wide formulas (see Bilingual Education and World Languages section) which are developed through the Division of Bilingual Education and World Languages and submitted to the Office of Budget Management for distribution.
- NR 9. **FCAT Enhancement Program (5101 – 8947 – 5144)**
- Instructional Operations will provide allocations to schools and menu of options under separate cover. School options will include teachers, hourly, and tutorial programs.

K-8 Centers Allocation Formulas (continued)

**Revenue (R)
or
Non-revenue (NR)**

Instructional Allocations

- NR 10. **Academic Excellence Program** (Program 9092) is allocated to schools for students in Kindergarten through fifth grade as follows:
- a) Schools that offered an academic excellence program in the prior year will submit a program proposal annually and receive \$3,479 (hourly allocation) and \$500 (supplies allocation) to continue their program. A proposal must be submitted annually in order to continue to receive funding. Programs with more than 20 students will receive additional support.
 - b) New program sites must submit a proposal to the Division of Advanced Academic Programs to implement a program and obtain \$3,479 for hourly and \$500 for supplies. Programs with more than 20 students will receive additional support.
- R 11. **Small K-8 Centers** shall receive two (2) basic teacher units beyond those generated unless they receive other special teacher allocations. Small K-8 is a school with less than 450 FTE in grades 6 thru 8.
- R 12. **Advanced Academics Program**
- Schools will receive supplement credits at the rate of 1:260.89 FTE for designated advanced academic courses (excludes gifted). K-8 Centers must offer one section of the designated courses for each supplement credit. Failure to do so will result in an adjustment to the -02 funds during the year.
- R 13. **Temporary Instructors**
- The allocation for temporary instructors is seven (7) days at \$91 per day for each media specialist and full-time teacher (except speech and hearing teachers). Applies to positions generated in CASAS only. An additional allocation is authorized at \$25 per day for 180 days for each pool temporary instructor.

K-8 Centers Allocation Formulas (continued)

**Revenue (R)
Or
Non-revenue (NR)**

Support Allocations

R 1. **Counselor Positions (6120 - 7150 - 5116)**

One counselor is allocated for every 480.00 FTE students at the end of the first month of school. A minimum of two positions will be allocated to K-8 centers. Pre-kindergarten students will be included in determining counselor positions.

R 2. **Media Specialist Positions (6200 - 7000 - 5128)**

Media specialist positions are allocated to K-8 center as shown below. Pre-Kindergarten students will be included in determining media specialist positions.

<u>FTE Membership End of First Month</u>	<u>Media Specialist</u>
101 – 1,200	1
1,201 – 9,999	2

R 3. **Principals (7300 – 7050 - 5133)
Assistant Principals (7300 - 7050 - 5105)**

These positions are allocated as shown in the following table, based on FTE in grades K-8 at the end of the first month. Pre-kindergarten students will be included in determining assistant principal positions.

<u>FTE Membership End of First Month</u>	<u>Principal</u>	<u>Assistant Principal</u>
1 – 500	1	1
501 – 1,150	1	2
1,151 – 2,300	1	3
2,301 – 3,750	1	4
3,751 – 4,800	1	5
4,801 – 9,999	1	6

K-8 Centers Allocation Formulas (continued)

**Revenue (R)
Or
Non-revenue (NR)**

Support Allocations

R 4. Clerical Allocations

a. Library/Media Assistants (6200 - 7000 - 5137)

<u>FTE Membership End of First Month</u>	<u>Pay Grade 17 10 Month</u>
100 – 9,999	1

b. Attendance Services (6110 – 7131 - 5137)

The following clerical positions are allocated on the basis of FTE students at the end of the first month.

- 1 Student Services Specialist II, PG 18 (10 Month)
- 1 Registrar, PG 22 (12 Month)
- (maximum of one registrar position per school)

If pay grade 18 position is not used in attendance/student services, position should be established as School Clerk II, PG 18, under Office of the Principal.

c. Office of the Principal (7300 - 7050 - 5137)

Positions are allocated on the basis of FTE students at the end of the first month.

Base Allocation

- 1 School Clerk II, PG 18 (10 Month)
- 1 Elem. Secretary/Treasurer, PG 22 (12 Month)
- 1 School Secretary, PG 20 (10 Month)

Additional Positions

<u>FTE Membership End of First Month</u>	<u>School Secretary PG 20 10 Month</u>	<u>School Clerk I PG 16 10 Month</u>
1-1,000	0	0
1,001-1,800	0	1
1,801-9,999	1	1

K-8 Centers Allocation Formulas (continued)

**Revenue (R)
Or
Non-revenue (NR)**

Support Allocations

R 4. Clerical Allocations (continued)

c. Office of the Principal (7300 - 7050 - 5137) (continued)

K-8 centers may convert or purchase the following clerical positions from their discretionary funds:

<u>Job Code</u>	<u>Pay Grade</u>	<u>Description</u>
4503	16	Office Assistant (12 Mo.)
4504	16	Office Assistant (10 Mo.)
4209	16	School Clerk I (12 Mo.)
4210	16	School Clerk I (10 Mo.)
4211	17	Library Media Center Assistant (10 Mo.)
4212	17	Library Media Center Assistant (12 Mo.)
4215	18	School Clerk II (10 Mo.)
4216	18	School Clerk II (12 Mo.)
5094	19	Data Input Specialist II (10 Mo.)
5095	19	Data Input Specialist II (12 Mo.)
4122	20	School Secretary (12 Mo.)
4123	20	School Secretary (10 Mo.)
4270	20	Elem. School Asst. (10 Mo.)
4275	20	Elem. School Asst. (12 Mo.)
4550	22	Secretary/Treas. Elem. (10 Mo.)*
4556	22	Secretary/Treas. Elem. (12 Mo.)*
4116	22	Treasurer (12 Mo.)*
4118	22	Treasurer (10 Mo.)*
6299**	25	Microsystem Tech. (12 Mo.)

* Each K-8 center must have one Secretary/Treasurer or Treasurer position, PG 22, **either** 10 month **or** 12 month.

** Program 7001, Function 6500, Object 5141

d. Community Schools (9100 - 6500 - 5137)

Community Schools are allocated clerical personnel based on a determination made by the Office of School Operations/Community Education and School-Age Child Care in coordination with the Office of Budget Management.

K-8 Centers Allocation Formulas (continued)

**Revenue (R)
Or
Non-revenue (NR)**

Support Allocations

R 5. **Custodial Positions (7900 - 7300 - 5117)**

Custodial positions are allocated in accordance with recommendations from the Department of Plant Operations. Formula shown under Special Schools, Classes and Programs section.

NR 6. **Lunchroom Aides (7600 - 5201 - 5150)**

Lunchroom aide positions are now reported under the Food Service Fund. The Food Service and Regional Centers will establish individual school allocations.

NR 7. **School Monitors (7900 - 9630 - 51xx)**

Funds for part-time and full-time school monitors are distributed, based upon need, as determined by the Miami-Dade County Public Schools Police Department, in cooperation with the Region Centers.

A minimum of one (1) part-time school monitor is allocated to K-8 centers.

R 8. **Material, Equipment and Supplies Allocation (5101 - 6010 - 55xx)**

Formula for material, equipment and supplies (Part -02 of the requisition control accounts) is as follows:

<u>Description</u>	<u>Formula</u>	<u>Req. Control</u>
School Operations	\$26.34 per FTE	-02

NR 9. **Educational Excellence Council (5101 - 9583 - 5510)**

Allocate \$10 per FTE student to be used at the discretion of the Educational Excellence Council. A portion of the money should be used for implementing the school improvement plan.

K-8 Centers Allocation Formulas (continued)

**Revenue (R)
Or
Non-revenue (NR)**

Support Allocations

NR 10. Extra-Curricular Salary Supplement Formula (5102 - 6020 - 51xx)

The formula for allocating dollars for extra-curricular salary supplements is:

\$18,000 for each K-8 center

plus

\$6.28 per unweighted FTE

Additional supplements may be purchased from the school's -02 discretionary account. Supplements to be reviewed after the fall conferences are completed.

Note – The formula for extra-curricular salary supplements will be revised to conform to the contractual agreement between Miami-Dade County Public Schools and United Teachers of Dade.

NR 11. Trust Counselors (6120 - 9181 - 5116)

One (1) trust counselor position is allocated to K-8 centers.

NR 12. Career Specialist (6120 - 9511 - 5130)

One (1) 10-month career specialist is allocated to every two K-8 centers.

R 13. Computer Specialist (6500 - 7001 - 5141, Pay Grade 28, Job Code 5320)

A computer specialist is allocated to maintain networks installed in K-8 centers.

R 14. Start-up Material, Equipment and Supplies Allocation for New Schools

The formula for material, equipment and supplies (Part -02 of the requisition control accounts) will be distributed 4-6 months prior to the opening of schools at the rate of \$178 per FTE for grades 6, 7 and 8.

K-8 Centers Special Allocations

Revenue (R)
Or
Non-revenue (NR)

Special Allocations

- R 15. Key Biscayne Elementary is allocated \$4,000 or actual cost of
 causeway decals, whichever is less.

MIDDLE SCHOOLS

Middle Schools Authorized Positions

Function Code	Program Code	Object	Position Description	Revenue or Non-revenue
Instructional Teacher Allocations				
5102	9087	5144	Advanced Academics	R
5102	6015	5144	Basic Migrant	NR
5102	6020	5144	Basic Small School	R
5102	6020	5144	Basic Teachers	R
5102	6600	5144	Bilingual Education and World Languages	NR
5102	6630	5144	Bilingual Education and World Languages	NR
5102	6020	5144	Fine Arts Allocation	R
5120	604x	5144	Dropout Prevention	NR
5120	606x	5144	Dropout Prevention	NR
5120	607x	5144	Dropout Prevention	NR
5120	608x	5144	Dropout Prevention	NR
5120	609x	5144	Dropout Prevention	NR
5xxx	6xxx	5149	Temporary Instructors	R
5xxx	6018	5144	Class Size Reduction	NR
5201	6700	5144	Educable Mentally Handicapped	NR
5210	6760	5144	Emotionally Handicapped	NR
5214	6790	5144	Gifted	NR
5206	6720	5144	Hearing Impaired	NR
5203	6740	5144	Physically Handicapped	NR
5216	6821	5144	Profoundly & Multiply Handicapped	NR
5212	6781	5144	Specific Learning Disability	NR
5205	6800	5144	Speech Therapist	NR
5202	6710	5144	Trainable Mentally Handicapped	NR
5208	6750	5144	Visually Handicapped	NR
5309	6270	5144	Agricultural Education	R
5309	6260	5144	Business Technology	R
5309	6210	5144	Family & Consumer Science	R
5309	6280	5144	Health Science Education	R
5309	6200	5144	Marketing Education	R
5309	6285	5144	Public Service	R
5309	6250	5144	Technology Education	R
5218	6483	5144	Vocational Handicapped	NR

Middle Schools Authorized Positions (continued)

Function Code	Program Code	Object	Position Description	Revenue or Non-revenue
----------------------	---------------------	---------------	-----------------------------	-------------------------------

Instructional Paraprofessional Allocations

5120	604x	5145	Dropout Prevention	NR
5120	606x	5145	Dropout Prevention	NR
5120	607x	5145	Dropout Prevention	NR
5120	608x	5145	Dropout Prevention	NR
52xx	67xx	5145	Exceptional Student Education	NR
5102	6020	5145	General Instruction	R

Support Allocations

7300	7050	5105	Assistant Principal	R
9100	6500	5113	Assistant Principal Comm. Educ.	NR
6120	9511	5130	Career Specialist	NR
7300	7050	5137	Clerical Allocation	R
9100	6500	5137	Clerical – Community Education	NR
6120	7150	5116	Counselor	R
7900	7300	5117	Custodial Allocation	R
6200	7000	5128	Media Specialist	R
6500	7001	5141	Computer Specialist	NR
7300	7050	5133	Principal	R
6120	9181	5116	To Reach Ultimate Success Together TRUST) Counselor	NR

Special Program Allocations

5102	6037	5144	Partnership in Academic Communities	NR
7900	9015	5166	School Resource Specialists	NR

Middle Schools Allocation Formulas

Revenue (R)
or
Non-revenue (NR)

Instructional Allocations

R

1. **Basic Classroom Teacher Positions (5102 - 6020 - 5144)**

Allocation of teacher units, grades 6-9, is based on a FTE ratio of 1:21.45.

R

2. **Paraprofessional - General Instruction**

Paraprofessional positions may be used in lieu of allocated classroom teacher positions. This option can be utilized by principals through the School-Based Budget System (SBBS) with the approval of the Regional Center.

Paraprofessionals work directly with teachers and administrators in the instructional program. They are not to be used as office personnel.

NOTE Any Paraprofessional I employed by Miami-Dade County Public Schools is eligible to become a Paraprofessional II provided the applicant can meet the requirement of 60 college credit hours in a degree program (with at least 15 hours of course work in education). Paraprofessional III requires 90 college semester hours with at least 30 hours of course work in education plus any specialized training or experience for the applicable category.

NR

3. **Bilingual Education and World Languages Positions (5102 - 66xx - 5144 and 5132 - 66xx - 5144)**

English for Speakers of Other Language (ESOL)
Bilingual Curriculum Content (BCC)

Supplementary support for the ESOL and BCC program is based on county-wide formulas (see Bilingual Education and World Languages section) which are developed through the Division of Bilingual Education and World Languages and submitted to the Office of Budget Management for distribution.

NR

4. **Migrant Program (5102 - 6015 - 5144)**

Migrant units will be allocated to Regional Center VI migrant schools based on the prior **two** February counts doubled to plan for the influx of migrant students to avoid disruption of students, teachers and programs.

Revenue (R)
or
Non-revenue (NR)

Instructional Allocations

R **5. Advanced Academics Program**

Schools will receive supplement credits at the rate of 1:260.89 FTE for designated advanced academic courses (excludes gifted). Middle schools must offer one section of the designated courses for each supplement credit. Failure to do so will result in an adjustment to the -02 funds during the year. The value of these supplement credits appear on the CASAS in generating school-based revenue.

R **6. Small Middle Schools (under 901 FTE)**

Allocate two (2) basic teacher units beyond those generated unless the school receives special teacher allocations shown under this section. This is to eliminate scheduling problems.

R **7. Fine Arts Allocation**

The allocation will be at the rate of 1:530.0 FTE. Schools must offer one fine arts section (art, music, drama, dance), in addition to a threshold of 10 sections for each supplement credit. Arts instruction comprised of 100% wheel configuration will be considered for compliance. Failure to do so will result in an adjustment to -02 funds during the year. The value of these supplement credits appears on the CASAS in generating school-based revenue.

R **8. Temporary Instructors**

The allocation for temporary instructors is seven (7) days at \$91 per day for each media specialist and full-time teacher (except speech and hearing teachers). Applies to positions generated in CASAS only. An additional allocation is authorized at \$25 per day for 180 days for each pool temporary instructors.

Middle Schools Allocation Formulas (continued)

**Revenue (R)
or
Non-revenue (NR)**

Support Allocations

R 1. **Counselor Positions (6120 - 7150 - 5116)**

One counselor is allocated for every 480.00 FTE students at the end of the first month of school.

R 2. **Media Specialist Positions (6200 - 7000 - 5128)**

The basic allocation of media specialist positions is in accordance with the following table:

<u>FTE Membership End of First Month</u>	<u>Media Specialist*</u>
1 – 1,650	1
1,651 – 9,999	2

*Conversion of units must have Regional Center approval.

R 3. **Principals (7300 - 7050 - 5133)
Assistant Principals (7300 - 7050 - 5105)**

Principals and assistant principal(s) are allocated to all middle schools on the basis of actual FTE students at the end of the first month.

<u>FTE Membership End of First Month</u>	<u>Principal</u>	<u>Assistant Principal</u>
1 – 500	1	1
501 – 1,150	1	2
1,151 – 2,300	1	3
2,301 – 3,750	1	4
3,751 – 4,800	1	5
4,801 – 9,999	1	6

One additional assistant principal position will be budgeted systemwide for special assignment by the Superintendent to meet unusual school needs requiring an additional assistant principal.

**Revenue (R)
or
Non-revenue (NR)**

Support Allocations

R 4. Clerical Allocations

a. Library/Media Assistants (6200 - 7000 - 5137)

<u>FTE Membership End of First Month</u>	<u>Pay Grade 17 10 Month</u>
876 – 1,900	1
1,901 – 9,999	2

b. Attendance Services (6110 - 7131 - 5137)

The following clerical positions are allocated on the basis of FTE students at the end of the first month.

- 1 Student Services Specialist II, PG 18 (10 Month)
- 1 Registrar, PG 22 (12 Month)
- (maximum of one registrar position per school)

If pay grade 18 position is not used in attendance/student services, position should be established as School Clerk II, PG 18, under Office of the Principal.

c. Office of the Principal (7300 - 7050 - 5137)

Positions are allocated on the basis of FTE students at the end of the first month.

Base Allocation

- 1 Secretary/Treasurer, PG 22 (12 Month)
- 1 School Secretary, PG 20 (10 Month)

Additional Positions

<u>FTE Membership End of First Month</u>	<u>School Clerk II PG 18 10 Month</u>	<u>School Clerk I PG 16 10 Month</u>
586 - 1265	1	-
1266 - 1750	1	1
1751 - 9999	2	1

**Revenue (R)
or
Non-revenue (NR)**

Support Allocations

R 4. **Clerical Allocations (continued)**

 c. **Office of the Principal (continued)**

Middle schools may convert or purchase the following positions:		
<u>Job Code</u>	<u>Pay Grade</u>	<u>Description</u>
4503	15	Office Assistant (12 Mo.)
4504	15	Office Assistant (10 Mo.)
4205	16	Student Services Specialist I (10 Mo.)
4206	16	Student Services Specialist I (12 Mo.)
4209	16	School Clerk I (12 Mo.)
4210	16	School Clerk I (10 Mo.)
4211	17	Library Media Center Assistant (10 Mo.)
4212	17	Library Media Center Assistant (12 Mo.)
4207	18	Student Services Specialist II (10 Mo.)
4208	18	Student Services Specialist II (12 Mo.)
4215	18	School Clerk II (10 Mo.)
4216	18	School Clerk II (12 Mo.)
5094	19	Data Input Specialist II (10 Mo.)
5095	19	Data Input Specialist II (12 Mo.)
4122	20	School Secretary (12 Mo.)
4123	20	School Secretary (10 Mo.)
4116	22	Treasurer (12 Mo.)*
4118	22	Treasurer (10 Mo.)*
4120	22	Sec./Treasurer (12 Mo.)*
4121	22	Sec./Treasurer (10 Mo.)*
6299**	25	Microsystems Tech. (12 Mo.)
* A middle school may purchase a maximum of two secretary/treasurer positions (either 10 month or 12 month) but must have at least one Secretary/Treasurer or Treasurer.		
** Program 7001, Function 6500, Object 5141		

d. **Community Schools (9100 – 6500 - 5137)**

Community schools are allocated clerical personnel based on a determination made by the Office of School Operations/Community Education and School-Age Child Care in coordination with the Office of Budget Management.

**Revenue (R)
or
Non-revenue (NR)**

Support Allocations

R 5. Custodial Positions (7900 - 7300 - 5117)

Custodial positions are allocated in accordance with recommendations from the Department of Plant Operations. Formula shown under Special Schools, Classes, and Programs section.

R 6. Material, Equipment and Supplies Allocation (5102 - 6020 - 55xx)

The formula for material, equipment and supplies is as follows:

<u>Description</u>	<u>Formula</u>	<u>Req. Control</u>
School Operations	\$22.45 per FTE	-02

NR 7. Educational Excellence Council (5102 - 9583 - 5510)

Allocate \$10 per FTE student to be used at the discretion of the Educational Excellence Council. A portion of the money should be used for implementing the school improvement plan.

NR 8. Extra-Curricular Salary Supplement Formula (5102 - 6020 - 51xx)

The formula for allocating dollars for extra-curricular salary supplements is:

\$40,227 for each middle school

plus

\$7.28 per unweighted FTE

Additional supplements may be purchased from the school's -02 discretionary account. Supplements to be reviewed after the fall conferences are completed.

Note - The formulas of extra-curricular salary supplements will be revised to conform to the contractual agreement between Miami-Dade County Public Schools and United Teachers of Dade.

Middle Schools Allocation Formulas (continued)

**Revenue (R)
or
Non-revenue (NR)**

Support Allocations

- R 9. **Instructional Technology Specialists (6500 - 7000 - 5137, Pay Grade 21, Job Code 6298)** - The following schools are allocated one (1) instructional technology specialist to perform duties associated with the maintenance, operation and utilization of the technology systems that support the library media center.

6241 Highland Oaks Middle
6821 Rockway Middle

- R 10. Audiovisual operator/specialist and television technician positions are allocated to middle schools with centralized media distribution systems and that currently have incumbents in those positions to perform duties associated with the maintenance, operation, and utilization of media systems.

***The audiovisual operator/specialist and television technician positions will be deleted as positions become vacant and/or as incumbents are placed in technological positions (transitions training to technology).** The allocation is as follows:

1 Sr. TV Production Tech.*	6500	7000	5141	PG 24	JC 5313
or					
1 Television Systems Tech.*	6500	7000	5141	PG 25	JC 6300
and					
1 A.V. Operator Clerk*	6500	7000	5137	PG 13	JC 6295
or					
1 A.V. Specialist*	6500	7000	5137	PG 19	JC 6296

The above classification depends entirely upon the duties performed as listed in the current approved job descriptions.

The following schools qualify for the technician positions:

6031 – Brownsville Middle	PG 25
6111 – Cutler Ridge Middle	PG 25
6141 – Charles R. Drew Middle	PG 25
6251 – Homestead Middle	PG 25
6861 – Southwood Middle	PG 25
6881 – South Miami Middle	PG 24

The following schools qualify for the audiovisual specialist position:

6031 – Brownsville Middle	PG 21
6421 – Jose Marti Middle	PG 19

***Audiovisual operator/specialist and television technician positions will be deleted as positions become vacant and/or as incumbents are placed in technological positions (transitions training to technology).**

Middle Schools Allocation Formulas (continued)

**Revenue (R)
or
Non-revenue (NR)**

Support Allocations

NR

11. Computer Specialist (6500 - 7001 - 5141, Pay Grade 28, Job Code 5320) The following schools are allocated one (1) computer specialist to perform duties associated with the management, maintenance, operation and utilization of the schoolwide computer network:

5003 South Dade Middle	6411 Horace Mann Middle
6001 Herbert Ammons Middle	6421 Jose Marti Middle
6011 Allapattah Middle	6431 Mays Middle
6021 Arvida Middle	6441 Howard D. McMillan Middle
6031 Brownsville Middle	6481 Miami Edison Middle
6041 Paul Bell Middle	6501 Miami Lakes Middle
6051 Carol City Middle	6521 Miami Springs Middle
6061 Campbell Drive Middle	6541 Nautilus Middle
6071 G.W. Carver Middle	6571 Norland Middle
6081 Centennial Middle	6591 North Dade Middle
6091 Citrus Grove Middle	6611 Country Club Middle
6111 Cutler Ridge Middle	6631 North Miami Middle
6121 Ruben Dario Middle	6681 Palm Springs Middle
6131 Howard A. Doolin Middle	6701 Palmetto Middle
6141 Charles R. Drew Middle	6721 Parkway Middle
6151 Doral Middle	6741 Ponce de Leon Middle
6161 Lawton Chiles Middle	6761 Redland Middle
6171 Henry H. Filer Middle	6771 Jorge Mas Canosa Middle
6211 Glades Middle	6781 Richmond Heights Middle
6221 Hammocks Middle	6801 Riviera Middle
6231 Hialeah Middle	6821 Rockway Middle
6241 Highland Oaks Middle	6841 Shenandoah Middle
6251 Homestead Middle	6861 Southwood Middle
6281 Thomas Jefferson Middle	6881 South Miami Middle
6301 John F. Kennedy Middle	6901 W.R. Thomas Middle
6331 Kinloch Park Middle	6921 Lamar Louise Curry Middle
6351 Lake Stevens Middle	6961 West Miami Middle
6361 Jose De Diego Middle	6981 Westview Middle
6391 Madison Middle	

Middle Schools Allocation Formulas (continued)

**Revenue (R)
or
Non-revenue (NR)**

Support Allocations

NR **12. School Monitor**

Funds for part-time and full-time school monitors are distributed, based upon need, as determined by the Miami-Dade County Public Schools Police Department, in cooperation with the Regional Centers.

NR **13. Trust Counselors (6120 - 9181 - 5116)**

One (1) trust counselor position is allocated to each middle school, excluding special centers with funding from either the operating fund (program 9181) or from federal programs. Positions that are federally funded are not reflected on the CASAS.

NR **14. Career Specialists (6120 – 9511 – 5130)**

One (1) 10-month career specialist is allocated to every two middle schools.

R **158. Start-up Materials, Equipment and Supplies Allocation for New Schools**

The formula for material, equipment and supplies (Part -02 of the requisition control accounts) for new schools is \$178.00 per FTE. The funds will be distributed 4-6 months prior to the school opening.

Middle Schools Special Allocation

Revenue (R)
or
Non-revenue (NR)

Special Allocations

NR

1. School Resource Specialist (7900 - 9015 - 5166)

One (1) School Resource Specialist is allocated to the following schools:

6521 Miami Springs Middle

These positions are being phased-out. When a vacancy occurs, the positions will be converted to a school monitor.

2. Highland Oaks Middle is allocated the following positions for their annex facility:

- 1 Assistant Principal
- 1 Counselor
- 1 Media Specialist
- 1 Media Clerk
- 1 School Clerk II
- 1 School Clerk I
- 2 School Monitors

SENIOR HIGH SCHOOLS

Senior High Schools Authorized Positions

Function Code	Program Code	Object	Position Description	Revenue or Non-revenue
Instructional Teacher Allocations				
5103	9587	5144	Advanced Placement Program	NR
5103	6030	5144	Basic Small School	R
5103	6030	5144	Basic Teachers	R
5103	6600	5144	Bilingual Education and World Languages	NR
5103	6630	5144	Bilingual Education and World Languages	NR
5103	6035	5144	Driver Education	NR
5120	604x	5144	Dropout Prevention	NR
5120	606x	5144	Dropout Prevention	NR
5120	607x	5144	Dropout Prevention	NR
5120	608x	5144	Dropout Prevention	NR
5120	609x	5144	Dropout Prevention	NR
5103	6030	5144	Fine Arts Allocation	R
5103	6036	5144	JROTC	NR
5103	6089	5144	Remedial Compensatory Ed.	NR
5103	6030	5144	SACS Release Time	R
5103	9569	5144	Secondary School Reform	NR
5103	6xxx	5149	Temporary Instructors	R
5103	6030	5144	Writing Skills Enhancement	R
5201	6700	5144	Educable Mentally Handicapped	NR
5202	6710	5144	Trainable Mentally Handicapped	NR
5206	6720	5144	Hearing Impaired	NR
5203	6740	5144	Physically Handicapped	NR
5208	6750	5144	Visually Handicapped	NR
5210	6760	5144	Emotionally Handicapped	NR
5212	6781	5144	Specific Learning Disabilities	NR
5214	6790	5144	Gifted	NR
5205	6800	5144	Speech Therapist	NR
5216	6821	5144	Profoundly & Multiply Handicapped	NR
5301	6270	5144	Agricultural Education	R
5302	6260	5144	Business Tech. Education	R
5303	6200	5144	Marketing Education	R
5304	6240	5144	Diversified Cooperative Training	R
5305	6280	5144	Health Science Education	R
5307	6210	5144	Family & Consumer Services	R
5303	6210	5144	Home Economics – SAIL	R
5308	6230	5144	Industrial Education	R
5311	6235	5144	Industrial Apprentice Training	R
5308	6290	5144	Other Industrial Instruction	R
5301	6285	5144	Public Service	R
5218	6483	5144	Vocational Handicapped	NR
5308	6250	5144	Technology Education	R

Senior High Schools Authorized Positions (continued)

Function Code	Program Code	Object	Position Description	Revenue Or Non-revenue
----------------------	---------------------	---------------	-----------------------------	-------------------------------

Instructional Paraprofessional Allocations

5120	604x	5145	Dropout Prevention	NR
5120	606x	5145	Dropout Prevention	NR
5120	607x	5145	Dropout Prevention	NR
5120	608x	5145	Dropout Prevention	NR
5120	609x	5145	Dropout Prevention	NR
52xx	67xx	5145	Exceptional Student Education	NR
5103	6030	5145	General Instruction	R

Support Allocations

7300	7050	5105	Assistant Principal	R
9100	6500	5113	Asst. Principal Community Education	NR
6120	9511	5130	Career Specialist	NR
7300	7050	5137	Clerical Allocation	R
6120	7150	5116	Counselor	R
7900	7300	5117	Custodial Allocation	R
9100	6500	5147	Clerical - Community Education	NR
6200	7000	5128	Media Specialist	R
7300	7050	5133	Principal	R
6120	9181	5116	To Reach Ultimate Success Together (TRUST) Counselors	NR

Special Program Allocations

5103	9192	5144	Academic Achievement Program	NR
7300	7050	5137	Agriculture Program	R
5103	9199	5144	In-Depth Curriculum Cluster Program	NR
7900	9015	5166	School Resource Specialist	NR
6200	9070	5xxx	Planetarium Program	R
5103	6037	5xxx	Partnership in Academic Communities	NR
7300	7050	5105	Double Session Assistance	R

Senior High Schools Allocation Formulas

Revenue (R)
or
Non-revenue (NR)

Instructional Allocations

R 1. **Basic Classroom Teacher Positions (5103 - 6030 - 5144)**

Allocation of teacher units, grades 9-12, is based on a FTE ratio of 1:25.00.

R 2. **Paraprofessionals - General Instruction**

Paraprofessional positions may be used in lieu of allocated classroom teacher positions. This option can be utilized by principals through the School-Based Budget System (SBBS) with the approval of the Regional Center/District Office.

Paraprofessionals must work directly with teachers and administrators in the instructional program. They are not to be used as office personnel.

NOTE: Any Paraprofessional I employed by Miami-Dade County Public Schools is eligible to become a Paraprofessional II provided the applicant can meet the requirement of 60 college credit hours in a degree program (with at least 15 hours of course work in education). Paraprofessional III requires 90 college semester hours with at least 30 hours of course work in education plus any specialized training or experience for the applicable category.

NR 3. **Bilingual Education and World Languages
(5103 - 66xx - 5144 and 5133 - 66xx - 5144)**

English for Speakers of Other Languages (ESOL)
Bilingual Curriculum Content (BCC)

Supplementary support for the ESOL and BCC programs is based on county-wide formulas (see Bilingual Education and World Languages section) which are developed through the Division of Bilingual Education and World Languages and submitted to the Office of Budget Management for distribution.

Revenue (R)
or
Non-revenue (NR)

Instructional Allocations

- NR 4. **Driver Education Positions (5103 - 6035 - 5144)**
- Each senior high school will be allocated one (1) and one-half (.5) driver education positions. The full-time position is for classroom instructional program. Schools may combine the allocation of the half position with discretionary dollars for the full-time range instructional position.
- Additionally, one (1) driver education position is allocated to work location 9607 – Life Skills to provide instruction to students in the exceptional student program.
- R 5. Each senior high school will be allocated an additional 2.0 teacher units (release-time) in order to meet **Southern Association of Colleges and Schools (SACS)** requirements.
- R 6. A supplementary allocation of one teacher for each 1316 tenth (10th), eleventh (11th), and twelfth (12th) grade students enrolled in eligible English classes will be provided for the **Writing Enhancement Program**.
- NR 7. A reduced allocation ratio in **Advanced Placement and International Baccalaureate Courses (Program 9587)**, in senior high schools, from 1:25.00 to 1:21.50 is provided. A supplementary allocation of one teacher for each 483 students enrolled in Advanced Placement (AP) courses with a performance-based minimum funding level of 80% of revenues generated from students scoring three or higher on the AP exam for the prior year.
- NR 8. **High School in Israel Program**
- Senior high schools with an average of 15 or more students participating in the High School in Israel program during the first and third nine-week reporting period shall have their annualization factor and October ISIS count adjusted for prior year participation (as if the students were present).

Senior High Schools Allocation Formulas (continued)

Revenue (R)
or
Non-revenue (NR)

Instructional Allocations (continued)

- R 9. One-half **Vocational Dual Enrollment** FTE will generate basic teacher units based on a FTE ratio of 1:25.00.
- R 10. A **Fine Arts Allocation** will be allocated at the rate of 1:530.0 FTE. Schools must offer one fine arts section (art, music, drama, dance) in addition to a threshold of 20 sections for each allocation. Failure to do so will result in an adjustment to 02 funds during the year. The value of these allocations appears on the CASAS in generating school-based revenue.
- NR 11. Limited **dual enrollment** classes are provided through Miami Dade College (MDC) for college courses for which high school credit is also awarded. To reimburse MDC, schools will be charged as follows:
- Classes with a minimum of 15 students \$2,350/per 3 credit course
Classes with a minimum of 15 students \$3,100/per 4 credit course
Classes with a minimum of 15 students \$3,850/per 5 credit course
- Classes of less than 5 students will not be staffed. This program will be monitored through Instructional Services.
- R 12. **Small Senior High Schools (under 1,801 FTE)** - Allocate four (4) basic teacher units beyond those generated unless the school receives special teacher allocations shown under this section. This is to eliminate scheduling problems. Special schools are excluded from this allocation.
- R 13. **Test Chairperson (5103 - 6030 - 5147)**
- Each senior high school will be allocated one-half (.5) teacher unit for a test chairperson.
- NR 14. **Remedial Compensatory Education** – This program is offered to senior high schools for a language arts and math program to assist students who are at risk of failing the FCAT.

Senior High Schools Allocation Formulas (continued)

**Revenue (R)
or
Non-revenue (NR)**

Instructional Allocations (continued)

NR 16. School for Advanced Studies (Miami-Dade College - North, South and Wolfson Campuses (Program 6030))

Basic Teacher Units are allocated on the basis of 1:25.00 with a minimum of three teachers per location.

Lump Sum Allocation for professional & technical services of \$5,000.

MESA - based upon \$154.41 per FTE.

Other Support Personnel - School for Advanced Studies

	<u>North Location 7061</u>	<u>South Location 7091</u>	<u>Wolfson Location 7041</u>
Registrar, PG 22	1**	1	
Secretary/ Treasurer, PG 22	1	1	1
Office Assistant I, PG 15	1	1	1
Principal		1*	
Assistant Principal	1		1
Counselors	1**	1	
Test Chairperson (one-half teacher)		.5*	
* Serves the North, South and Wolfson centers			
** Serves the North and Wolfson centers.			

Exceptional Student Teacher Units to be determined by the Office of Special Education, Alternative Outreach and Psychological Services.

Senior High Schools Allocation Formulas (continued)

**Revenue (R)
or
Non-revenue (NR)**

Instructional Allocations (continued)

- NR 17. The allocations for the **Air Force JROTC** Program are listed below:
- | | |
|------------------------------|------------|
| 7111 Hialeah Senior | 3 teachers |
| 7151 Homestead Senior | 4 teachers |
| 7731 Miami Southridge Senior | 3 teachers |
| 7791 Booker T. Washington | 3 teachers |
- NR 18. The allocations for the **Army JROTC** Program are listed below:
- | | |
|-------------------------------|------------|
| 7011 American Senior | 4 teachers |
| 7071 Coral Gables Senior | 3 teachers |
| 7131 Hialeah Miami Lakes Sr. | 3 teachers |
| 7231 Miami Carol City Senior | 3 teachers |
| 7251 Miami Central Senior | 3 teachers |
| 7271 Miami Coral Park Senior | 3 teachers |
| 7341 Miami Jackson Senior | 3 teachers |
| 7361 Miami Killian Senior | 4 teachers |
| 7381 Miami Norland Senior | 3 teachers |
| 7461 Miami Senior | 3 teachers |
| 7411 Miami Northwestern Sr. | 3 teachers |
| 7511 Miami Springs Senior | 3 teachers |
| 7531 Miami Sunset Senior | 3 teachers |
| 7541 North Miami Senior | 3 teachers |
| 7591 North Miami Beach Senior | 3 teachers |
| 7701 South Dade Senior | 3 teachers |
| 7721 South Miami Senior | 3 teachers |
| 7741 Southwest Miami Senior | 3 teachers |
- NR 19. The allocation for the **Coast Guard JROTC** Program is listed below:
- | | |
|---------------------------------|------------|
| 7161 Maritime and Science Tech. | 3 teachers |
|---------------------------------|------------|
- NR 20. The allocation for the **Navy JROTC** Program is listed below:
- | | |
|--------------------------|------------|
| 7051 G. Holmes Braddock | 4 teachers |
| 7141 Dr. Michael M. Krop | 3 teachers |
| 7201 Miami Beach Senior | 3 teachers |
| 7781 Felix Varela Senior | 3 teachers |
- NR 21. The Division of Life Skills and Special Projects is allocated one (1) teacher on special assignment to coordinate district and armed services activities for JROTC.

Senior High Schools Allocation Formulas (continued)

**Revenue (R)
or
Non-revenue (NR)**

Instructional Allocations (continued)

R 22. Temporary Instructors

The allocation for temporary instructors is seven (7) days at \$91 per day for each media specialist and full-time teacher (except speech and hearing teachers). Applies to positions generated in CASAS only. An additional allocation is authorized at \$25 per day for 180 days for each pool temporary instructor.

NR 23. Secondary School Reform (Program 9569)

The following schools will be allocated teachers and/or extra-period supplements at a ratio of 1:23.70 to facilitate scheduling:

- 7049 Westland Hialeah
- 7055 Young Women's Prep Academy
- 7071 Coral Gables Senior
- 7111 Hialeah Senior
- 7121 John A. Ferguson Senior
- 7131 Hialeah-Miami Lakes Senior
- 7151 Homestead Senior
- 7201 Miami Beach Senior
- 7231 Miami Carol City Senior
- 7241 Ronald Reagan/Doral Senior
- 7251 Miami Central Senior
- 7301 Miami Edison Senior
- 7341 Miami Jackson Senior
- 7381 Miami Norland Senior
- 7411 Miami Northwestern Senior
- 7461 Miami Senior
- 7541 North Miami Beach Senior
- 7591 North Miami Senior
- 7731 Miami Southridge Senior
- 7791 Booker T. Washington Senior

Professional Development – Each school will be allocated ten (10) days for each teacher.

MESA – Each school will be allocated \$41.65 per FTE.

Senior High Schools Allocation Formulas (continued)

**Revenue (R)
or
Non-revenue (NR)**

Support Allocations

R 1. **Counselor Positions (6120 - 7150 - 5116)**

One counselor position is allocated for every 480.00 FTE students at the end of the first month of school in senior high schools.

R 2. **Media Specialist Positions (6200 - 7000 - 5128)**

The allocation of media specialist positions is in accordance with the following table:

<u>FTE Membership End of First Month</u>	<u>Media Specialist</u>
1 – 1,165	1
1,166 – 3,400	2
3,401 – 9,999	3

R 3. **Principals (7300 - 7050 - 5133)
Assistant Principals (7300 - 7050 - 5105)**

Principals and assistant principal(s) are allocated to all senior high schools on the basis of actual FTE students at the end of the first month.

<u>FTE Membership End of First Month</u>	<u>Principal</u>	<u>Assistant Principal</u>
1 – 500	1	1
501 – 1,150	1	2
1,151 – 2,300	1	3
2,301 – 3,750	1	4
3,751 – 4,800	1	5
4,801 – 9,999	1	6

**Revenue (R)
or
Non-revenue (NR)**

Support Allocations (continued)

R 4. Clerical Allocations

a. Library/Media Assistants (6200 - 7000 - 5137)

<u>FTE Membership End of First Month</u>	<u>Pay Grade 17 10 Month</u>
876 – 2,270	1
2,271 – 9,999	2

b. Attendance Services (6110 - 7131 - 5137)

Positions are allocated on actual FTE students at the end of the first month.

Senior high schools are allocated the following positions for attendance services:

- 1 Student Services Specialist II, PG 18 (10 Month)
- 1 Registrar, PG 23 (12 Month)
- (maximum of one Registrar, PG 23 at each school)

If pay grade 18 position is not used in attendance/student services, position should be established as School Clerk II, PG 18, under the Office of the Principal.

c. Office of the Principal (7300 - 7050 - 5137)

Positions are allocated based on actual FTE students at the end of the first month.

Base Allocation

- 1 Secretary, PG 22 (12 Month)
- (maximum of one secretary, PG 22, at each school)

Senior High Schools Allocation Formulas (continued)

**Revenue (R)
or
Non-revenue (NR)**

Support Allocations (continued)

R 4. Clerical Allocations (continued)

c. Office of the Principal (7300 - 7050 - 5137) (continued)

Additional Positions

<u>FTE Membership End of First Month</u>	<u>School Clerk PG 16 10 Month</u>	<u>School Clerk II PG 18 10 Month</u>	<u>Treasurer* PG 22 12 Month</u>
1,231 – 1,700	1	2	1
1,701 – 2,175	1	3	1
2,176 – 2,645	1	3	1
2,646 – 3,120	2	3	1
3,121 – 3,590	2	4	1
3,591 – 4,065	3	4	1
4,066 – 4,535	4	4	1
4,536 – 9,999	5	4	1

* Maximum of one position.

Senior high schools may convert or purchase the following positions:

<u>Job Code</u>	<u>Pay Grade</u>	<u>Description</u>
4503	16	Office Assistant (12 Mo.)
4504	16	Office Assistant (10 Mo.)
4205	16	Student Services Specialist I (10 Mo.)
4206	16	Student Services Specialist I (12 Mo.)
4209	16	School Clerk I (12 Mo.)
4210	16	School Clerk I (10 Mo.)
4211	17	Library Media Center Assistant (10 Mo.)
4212	17	Library Media Center Assistant (12 Mo.)
4207	18	Student Services Specialist II (10 Mo.)
4208	18	Student Services Specialist II (12 Mo.)
4215	18	School Clerk II (10 Mo.)
4216	18	School Clerk II (12 Mo.)
5094	19	Data Input Specialist II (10 Mo.)
5095	19	Data Input Specialist II (12 Mo.)
4122	20	School Secretary (12 Mo.)
4123	20	School Secretary (10 Mo.)
6299**	25	Microsystems Tech. (12 Mo.)

** Program 7001, Object 5141, Function 6500

Senior High Schools Allocation Formulas (continued)

**Revenue (R)
or
Non-revenue (NR)**

Support Allocations (continued)

R 4. **Clerical Allocations (continued)**

 d. **Community Schools (9100 - 6500 - 5137)**

Community Schools are allocated clerical personnel based on a determination made by the Office of School Operations/Community Education School-Age Child Care in coordination with the Office of Budget Management.

R 5. **Custodial Positions (7900 - 7300 - 5117)**

Custodial positions are allocated in accordance with recommendations from the Department of Plant Operations. Formula shown under Special Schools, Classes, and Programs section.

R 6. **Material, Equipment and Supplies Allocation (5103 - 6030 - 55xx)**

Formulas for material, equipment and supplies are as follows:

<u>Description</u>	<u>Formula</u>	<u>Req. Control</u>
School Operation	\$31.32 per FTE	-02
Athletic Facility Rental Subsidy	\$7,700 per school	-03
Girl's Athletics	\$4,589 per school	-03

NR 7. **Educational Excellence Council (5103 - 9583 - 5510)**

Allocates \$10 per FTE student to be used at the discretion of the Educational Excellence Council. A portion of the money should be used for implementing the school improvement plan.

NR 8. **Career Specialist (6120 - 9511 - 5130)**

One (1) 10-month career specialist is allocated to each senior high school.

Senior High Schools Allocation Formulas (continued)

**Revenue (R)
or
Non-revenue (NR)**

Support Allocations (continued)

- R 9. Senior high schools equipped with centralized media distribution systems are allocated personnel to perform duties associated with the maintenance, operation and utilization of these installations. The allocation is as follows:

1 Television Systems Tech.	6500 7000 5141 PG. 25 JC 6300
1 Audiovisual Specialist	6500 7000 5137 PG. 17 JC 6296

The above classification depends entirely upon the duties performed as listed in current approved job descriptions.

The following schools qualify for the television systems technician (PG 25) from the above allocation:

7011 American Sr.	7361 Miami Killian Sr.
7051 G. Holmes Braddock Sr.	7371 Robert Morgan Ed. Ctr. High
7071 Coral Gables Sr.	7381 Miami Norland Sr.***
7081 Design & Architecture Sr.	7391 Miami Lakes Tech. High
7101 Coral Reef Sr.	7411 Miami Northwestern Sr.
7111 Hialeah Sr.	7431 Miami Palmetto Sr.
7121 John A. Ferguson Sr.	7461 Miami Sr.
7131 Hialeah Miami Lakes Sr.	7511 Miami Springs Sr.**
7141 Dr. Michael M. Krop Sr.	7531 Miami Sunset Sr.
7151 Homestead Sr.	7541 North Miami Beach Sr.
7161 Maritime & Science Tech.	7591 North Miami Sr.
7201 Miami Beach Sr.	7601 William H. Turner Tech.
7231 Miami Carol City Sr.	7701 South Dade Sr.
7241 Ronald Reagan/Doral	7721 South Miami Sr.
7251 Miami Central Sr.*	7731 Miami Southridge Sr.***
7271 Miami Coral Park Sr.	7741 Southwest Sr.
7301 Miami Edison Sr.	7751 Barbara Goleman Sr.
7341 Miami Jackson Sr.	7781 Felix Varela Sr.
	7791 Booker T. Washington Sr.

* Audiovisual specialist not authorized. One audiovisual clerk, PG 13 (JC 6295) is allocated.

** Instructional technology specialist, PG 21 (JC 6298), is allocated in lieu of audiovisual specialist.

*** Instructional technology specialist only, PG 21 (JC 6298) is allocated.

Senior High Schools Allocation Formulas (continued)

Revenue (R)
or
Non-revenue (NR)

Support Allocations (continued)

R 10. **Computer Specialist (6500 - 7001 - 5141, Pay Grade 28, Job Code 5320)** The following schools are allocated one (1) computer specialist to perform duties associated with the management, maintenance, operation and utilization of the schoolwide computer network:

- | | |
|------------------------------|-----------------------------------|
| 7011 American Sr. | 7361 Miami Killian Sr. |
| 7051 G. Holmes Braddock Sr. | 7381 Miami Norland Sr. |
| 7071 Coral Gables Sr. | 7411 Miami Northwestern Sr. |
| 7101 Coral Reef Sr. | 7431 Miami Palmetto Sr. |
| 7111 Hialeah Sr. | 7461 Miami Sr. |
| 7121 John A. Ferguson Sr. | 7511 Miami Springs Sr. |
| 7131 Hialeah Miami Lakes Sr. | 7531 Miami Sunset Sr. |
| 7141 Dr. Michael M. Krop Sr. | 7541 North Miami Beach Sr. |
| 7151 Homestead Sr. | 7591 North Miami Sr. |
| 7201 Miami Beach Sr. | 7701 South Dade Sr. |
| 7231 Miami Carol City Sr. | 7721 South Miami Sr. |
| 7241 Ronald Reagan/Doral | 7731 Miami Southridge Sr. |
| 7251 Miami Central Sr. | 7741 Southwest Sr. |
| 7271 Miami Coral Park Sr. | 7781 Felix Varela Sr. |
| 7301 Miami Edison Sr. | 7791 Booker T. Washington Sr. |
| 7751 Barbara Goleman Sr. | 7901 New World School of the Arts |
| 7341 Miami Jackson Sr. | |

NR 11. **School Monitors (7900 - 9630 - 51xx)**

Funds for part-time and full-time school monitors are distributed, based upon need, as determined by the Miami-Dade County Public Schools Police Department, in cooperation with the Regional Center.

NR 12. **Trust Counselors (6120 - 9181 - 5116)**

One (1) trust counselor position is allocated to each senior high school, excluding special centers.

NR 13. **Athletic Trainer (6130 - 7170 - 5141)**

Senior high schools having an open athletic trainer position may convert to the specially trained (non-teacher certified) position (job code 0981). The school pays for 2/5's of the position with the district funding the balance of the position. The new position has no teaching assignments.

Revenue (R)
or
Non-revenue (NR)

Support Allocations (continued)

R **14. Start-up Material, Equipment and Supplies Allocation for New Schools**

The formula for material, equipment and supplies (Part -02 of the requisition control accounts) for new schools is \$178.00 per FTE. The funds will be distributed 4-6 months prior to the school opening.

15. Extra-Curricular Salary Supplement Formula (5103 - 6030 - 51xx)

The formula for allocating dollars for extra-curricular salary supplements is:

\$113,630 for each senior high school

plus

\$3.64 per unweighted FTE

Additional supplements may be purchased from the school's -02 discretionary account. Supplements to be reviewed after the fall conferences are completed.

Note - The formulas of extra-curricular salary supplements will be revised to conform to the contractual agreement between Miami-Dade County Public Schools and United Teachers of Dade.

Senior High Schools Special Allocations

**Revenue (R)
or
Non-revenue (NR)**

Special Allocations

- R 1. **South Dade Senior High School (7701)** is allocated one accounting clerk-general, job code 4891, pay grade 18 (12-month position), for its agricultural program.
- NR 2. **Miami Northwestern Senior High School (7411)** is allocated the following for the Academic Achievement Program (Program 9192):
- 4 Educational Specialists
- NR 3. **In-Depth Curriculum Cluster (Program 9199)** schools are allocated the following units:
- 7251 Miami Central Senior High School - 5 teachers
7301 Miami Edison Senior High School - 5 teachers
7341 Miami Jackson Senior High School - 5 teachers
7411 Miami Northwestern Senior High School - 5 teachers
7791 Booker T. Washington Senior High School - 5 teachers
- NR 4. **School Resource Specialist (7900 - 9015 - 5166)**
- One (1) school resource specialist is allocated to each of the following schools:
- 7201 Miami Beach Senior
7251 Miami Central Senior
7254 Miami Douglas MacArthur North
7341 Miami Jackson Senior
7411 Miami Northwestern Senior
7791 Booker T. Washington Senior
- These positions are being phased-out. When a vacancy occurs, the position will be converted to a school monitor.
- R 5. **Planetarium Program (6200 - 9070)**
- One (1) planetarium director, one (1) audiovisual-planetarium technician, pay grade 24 (job code 6289), one (1) audiovisual operator - clerk, pay grade 13 (job code 6295), and \$8,082 for materials and supplies allocated to Booker T. Washington Senior.

Senior High Schools Special Allocations (continued)

**Revenue (R)
or
Non-revenue (NR)**

Special Allocations (continued)

NR 6. Partnership In Academic Communities (PAC) - (Program 6037)

Staffing for the Partnership in Academics is as follows:

Miami Southridge Senior (Location 7731)	- 6 teachers
	- 2 half-day teachers
	- \$7,000 for supplies
	- \$3,000 for field trips

This is a collaborative program between M-DCPS and Florida International University. Secondary school students in the Miami Southridge feeder pattern attend the program with FTE being reported at the home school. There is no FTE charge for the payroll school listed above.

VOCATIONAL 6-12 PROGRAMS

Vocational 6-12 Program Allocation Formulas

1. FULL-TIME EQUIVALENT STUDENTS TO TEACHER RATIOS

Categories	Program	Full-Time Equivalent Students to Teacher Ratios
<u>Middle Schools</u>		
Vocational Tchr – Agriculture – Middle	6270	20.50
Vocational Tchr – Business Technology – Middle	6260	21.21
Vocational Tchr – Family & Cons. Science – Middle	6210	20.50
Vocational Tchr – Health Science Ed. – Middle	6280	20.50
Vocational Tchr – Marketing Education – Middle	6200	21.21
Vocational Tchr – Public Service Ed. – Middle	6285	20.50
Vocational Tchr – Technology Education - Middle	6250	19.70
<u>Senior High Schools</u>		
Vocational Tchr – Agriculture – Senior	6270	20.17
Vocational Tchr – Bus. Tech. Ed. – Senior	6260	23.04
Vocational Tchr – CDE – OJT – Senior	6240	26.50
Vocational Tchr – Diversified Coop. Training – Sr.	6240	24.21
Vocational Tchr – Family & Cons. Sciences – Sr.	6210	20.56
Vocational Tchr – Health Science Ed. – Senior	6280	18.04
Vocational Tchr – Home Economics – SAIL	6210	8.50
Vocational Tchr – Industrial Educ. – Senior	6230	14.74
Vocational Tchr – Industrial Educ. – ICE	6230	8.50
Vocational Tchr – Marketing Education – Senior	6200	21.56
Vocational Tchr – Nursing	6280	12.00
Vocational Tchr – Public Service Ed. – Senior	6285	23.40
Vocational Tchr – Technology Education - Senior	6250	18.38

FTE IS CHARGED FOR EACH TEACHER UNIT AS SHOWN IN THE SCHEDULE ABOVE. EXCESS OR DEFICIT FTE GENERATED IS INCLUDED ON THE BASIC FTE LINE.

2. VOCATIONAL EXCEPTIONAL MATERIALS, EQUIPMENT AND SUPPLIES ALLOCATION (MESA)

Allocations for Vocational Exceptional Student instructional supplies are based on the actual FTE earned in each program. The dollar amounts for each FTE vary with the type of course(s) taught in a particular program and range from \$3.15 per FTE for Cooperative Education OJT to \$210.00 per FTE for Welding. The variance of dollars from year to year is based on the FTE earned.

A specific amount is budgeted for each Exceptional Family and Consumer Sciences laboratory for pest control. The amount varies depending on bids approved by the Board.

3. SECONDARY VOCATIONAL MATERIALS, EQUIPMENT AND SUPPLIES ALLOCATION (MESA)

Allocations for vocational instructional supplies are based on the actual FTE earned in each program. The dollar amounts for each FTE vary with the type of course(s) taught in a particular program and range from \$3.15 per FTE for Cooperative Education OJT to \$210.00 per FTE for Welding.

An amount of \$8.40 per FTE is allocated for youth activities and is distributed as needed to the various vocational programs.

An amount of \$1.20 per FTE is allocated for printing and duplicating of vocational instructional materials.

A specific amount is budgeted for each Family and Consumer Sciences laboratory for pest control. The amount varies depending on bids approved by the Board.

4. **Homestead Senior High School** is allocated two (2) teaching positions for the Practical Nursing Program at a rate of 1:12, one (1) full-time department head and one (1) clerk, Pay Grade 18.

5. **Migrant Child Program** is allocated one (1) teacher position to provide exploratory experiences in the field of agribusiness and natural resources education for secondary students.

SPECIAL EDUCATION PROGRAMS

Special Education Programs Allocation Formulas

1. FULL TIME EQUIVALENT STUDENTS TO TEACHER RATIOS

Allocations for students with disabilities will be based upon contact hours of instruction and/or time with non-disabled peers. General education in-class support and services for students with disabilities will be based on their individual educational plans (IEPs) as reflected in their matrix.

Exceptionality	Full Time Equivalent Student To Teacher Ratios	Teacher plus Paraprofessional
Educable Mentally Handicapped	11.97	
Emotionally Handicapped	7.62	11.43
Gifted	15.41	
Hearing Impaired	6.42	
Home-Hospital Instruction	1.44	
Physically Impaired	7.67	11.51
Physical Therapy and Occupational Therapy	-	
Pre-school Handicapped	5.67 (max.)	8.50
Profoundly Handicapped	4.40	6.60
Specific Learning Disabilities	14.86	
Speech and Language Impaired	2.76	
Trainable Mentally Handicapped	8.07	12.11
Visually Impaired	5.00	
Vocational Handicapped	9.51	

2. PHYSICAL EDUCATION TEACHER POSITIONS

Adaptive physical education teacher positions have been allocated to various Regional Center schools to provide programs for exceptional students. The appropriation is made based on the estimated FTE and individual educational plans for the physically impaired, trainable mentally handicapped, hearing impaired, visually handicapped, emotionally handicapped and profoundly handicapped divided by the teacher ratio for the previous year. Determination of school placement of these positions is to be made by the Office of Special Education and Psychological Services in cooperation with the Regional Centers.

3. ART THERAPISTS FOR EBD CLASSES

Art therapists are assigned by the Office of Special Education and Psychological Services to provide services to programs with emotional and behavioral disabilities (EBD). These positions are not FTE generated. Allocations are provided under Individuals with Disabilities Education Act Fund.

4. PROGRAM SPECIALISTS (Job Code 0919)

This allocation is funded from the Individuals with Disabilities Education Act grant. Allocations are based on schools with 14 or more full-time Special Education (SPED) teacher units (excluded Gifted and Itinerant Personnel) as referenced in Article XX Section 5.1-1 of the Miami-Dade County/United Teachers of Dade Contract.

5. EXTRA TEACHING PERIOD SUPPLEMENT CREDIT - SPED AND VOCATIONAL HANDICAPPED

A limited number of extra teaching period supplements are available for SPED teachers and vocational teachers who are assigned an extra class. These classes must be comprised of exceptional students **only** with the exception of the inclusion supplement (code 832) allocated for secondary extra-period classes for general education and disabled students. Requests for this allocation are submitted for approval by the Regional Center to the Office of Special Education and Psychological Services or the Office of School Operations.

*NOTE: When teachers are assigned to a sixth period class, appropriate certification in the subject/class which they are teaching is required unless a **current** waiver has been granted by the Office of Human Resources.*

6. PART-TIME EXCEPTIONAL STUDENT BASIC TEACHER ADJUSTMENT

Elementary schools with 30 or more part-time exceptional student FTE (excluding Speech, PT/OT and gifted students instructed in a self-contained model) will be allocated an additional full-time basic teacher position. The allocation will be based upon FTE data in the February Survey of the year prior to operation, with a review of the exceptional student membership (excluding self-contained gifted students) as of September 2 of the operating year. Upon the completion of the review of the September 2 (based on contact hours) data, adjustments will be made for increases only.

7. MATERIAL, EQUIPMENT AND SUPPLIES ALLOCATION (5217 - 6840 - 5510)

Schools (except special education schools) receive MESA funds based on the formula \$41.39 x exceptional student education FTE (based on contact hours), excluding itinerant Vision and Speech. MESA funds for itinerant Vision and Speech are allocated to the Regional Centers.

This allocation will be based upon FTE data in the February Survey of the year prior to operation, with a review of the FTE data as of September 2 of the operating year.

8. ONE-TO-ONE UNIT ALLOCATIONS

One-to-one unit allocations are based on unique individualized needs of students as determined by the Individualized Educational Plan Committee, and are reviewed by the Regional Center. They are closely monitored and reviewed annually. These positions will be funded under Individuals with Disabilities Education Act during the 2007-08 school year.

9. EXCEPTIONAL STUDENT EDUCATION TEACHER/PARAPROFESSIONAL ALLOCATIONS

The allocation formulas (see first page of this section) indicate the current full-time equivalent students to teacher ratios for the exceptional student programs countywide. The allocation for teacher units will be distributed by the Office of Special Education and Psychological Services to the Regional Centers based on FTE figures. Units to be distributed may not exceed the total budgeted positions.

The assignment of paraprofessionals is also based upon formula. When the FTE reaches one half above each whole teacher unit, a paraprofessional **may** be assigned if the Regional Center determines there is a need for assistance in a particular class setting.

10. SECRETARIAL ASSISTANCE

The allocation of full-time secretarial assistance to large SPED centers is being funded through the Individuals with Disabilities Education Act grant and has been removed from the CASAS. In addition, the allocation criterion has been changed from teacher units to disability student membership.

11. LIBRARY MEDIA CENTER ASSISTANT

Large special education center elementary schools which do not generate a library/media assistant by formula will be allocated one library media center assistant, pay grade 17 (10 month):

0101 Arcola Lake Elem.	3301 Miami Park Elem.
0441 Blue Lakes Elem.	3821 North County Elem.
0641 Bunche Park Elem.	4001 Norwood Elem.
0761 Fienberg/Fisher Elem.	4221 Palmetto Elem.
0771 William A. Chapman Elem.	4501 Poinciana Park Elem.
1521 Amelia Earhart Elem.	4881 Scott Lake Elem.
2021 Gloria Floyd Elem.	5521 Tropical Elem.
2321 Gulfstream Elem.	5791 West Homestead Elem.
2341 Joe Hall Elem.	

The allocation will be based upon FTE data in the February Survey of the year prior to operation, with a review of the FTE data as of September 2 of the operating year. Upon the completion of the review of the September FTE data, adjustments will be made for increases only.

12. GIFTED PROGRAM

a. ELEMENTARY PART-TIME GIFTED PROGRAM

One (1) teacher of the gifted will be allocated for every 15.41 FTE. Gifted funding will be provided for a maximum of 12 hours per week of instruction. Each teacher of the gifted will service approximately two groups of 16 to 32 students depending on the contact hours per week. The following formula is used to calculate the **gifted FTE** generated by a school in addition to the basic funding that the gifted students generate.

$$\begin{aligned} &\text{Number of gifted students} \times \text{Number of contact hours per week} \\ &\quad \times .04 = \text{Total gifted FTE} \\ &\text{Total gifted FTE} \div 15.41 = \text{gifted unit allocation} \end{aligned}$$

b. ELEMENTARY FULL-TIME GIFTED PROGRAM

One (1) teacher of the gifted will be allocated for every 12.41 FTE. This adjustment will assist schools in conforming to the Class Size Reduction Amendment. The minimum number necessary to generate a gifted teacher unit is 25 students. Gifted funding will be provided for a maximum of 12 hours per week of instruction. The funding source for the remaining 13 hours per week is through basic FTE. It should be noted that for every three (3) gifted teachers, one (1) basic teacher must be utilized for the gifted program. The following formula is used to calculate the **Gifted FTE** for full time programs.

$$\begin{aligned} &\text{Number of gifted students} \times .48 \text{ FTE} = \text{Total gifted FTE} \\ &\text{Total gifted FTE} \div 12.41 = \text{gifted unit allocation} \end{aligned}$$

c. MIDDLE SCHOOL GIFTED PROGRAM

Gifted class size for the 2007-2008 school year is based upon a 15.41:1 staffing ratio. Weighted funding will be provided for a maximum of 12 hours per week of instruction. Schools may schedule students for more than 12 hours per week of gifted instruction; however, all contact hours above 12 are generated by basic funding. The following formula is used to calculate the **gifted FTE** generated by a school in addition to the basic funding that the gifted students generate.

$$\begin{aligned} &\text{Number of gifted students} \times \text{Number of contact hours per week} \\ &\quad \times .04 = \text{Total gifted FTE} \\ &\text{Total gifted FTE} \div 15.41 = \text{gifted unit allocation} \end{aligned}$$

Principals with large gifted student populations may elect to receive gifted units in lieu of supplements. If this option is elected, the teacher assigned to the gifted unit must be certified and must teach five gifted classes. Gifted supplements allocated to the school may be converted or combined with other supplements at a value of 1:5 to cover the cost of a 6020 or 6030 teaching unit. When gifted supplements are converted to a full time position, they must be opened under program 6790.

d. **SENIOR HIGH SCHOOL GIFTED PROGRAM**

Gifted class size for the 2007-2008 school year is based upon a 15.41:1 staffing ratio. Weighted funding will be provided for a maximum of 12 hours per week of instruction. Schools may schedule students for more than 12 hours per week of gifted instruction; however, all contact hours above 12 are generated by basic funding. The following formula is used to calculate the **gifted FTE** generated by a school in addition to the basic funding that the gifted students generate.

$$\begin{aligned} &\text{Number of gifted students} \times \text{Number of contact hours per week} \\ &\quad \times .04 = \text{Total gifted FTE} \\ &\text{Total gifted FTE} \div 15.41 = \text{gifted unit allocation} \end{aligned}$$

Senior High Schools that do not offer gifted courses must provide services to gifted students via the Consultation Model. Students who are currently identified as gifted but not placed, must be staffed back into the gifted program and must have an active Education Plan (EP) (FM-6329) Rev. (04-06), indicating consultative service. The following formula should be used to compute units/supplements for gifted students receiving consultation:

$$\begin{aligned} & (0.09 \times \text{number of students}) \div 15.41 = \\ & \text{Number of gifted units based on FTE} \times 5 \text{ for supplements} \end{aligned}$$

Principals with large gifted student populations may elect to receive gifted units in lieu of supplements. If this option is elected, the teacher assigned to the gifted unit must be certified and must teach five gifted classes. Gifted supplements allocated to the school may be converted or combined with other supplements at a value of 1:5 to cover the cost of a 6020 or 6030 teacher unit. When gifted supplements are converted to a full time position, they must be opened under program 6790.

e. **GIFTED CLERKS - ELEMENTARY SCHOOLS**

The gifted clerical allocation for elementary schools will be based on gifted membership and/or the number of gifted teacher allocations. Schools housing three or more gifted teachers will be allocated a full-time clerk and the remaining schools will be allocated hourly dollars based on gifted membership.

f. **GIFTED – MATERIAL, EQUIPMENT AND SUPPLIES ALLOCATION (5214 – 6790 – 5510)**

Schools receive MESA funds at the rate of \$41.39 per gifted FTE from the February Survey of the year prior to operation, with a review of the FTE data as of September 2 of the operating year.

**SPECIAL SCHOOLS, CLASSES
AND PROGRAMS**

Special Schools, Classes and Program Allocation Formulas

- 1. Basic Teacher Units for all Alternative Schools, Juvenile Justice Centers and COPE Centers** to be based on a ratio of a maximum of 1:15 using peak enrollment from the previous year. In cases where there are less than 15 students, one teacher will be allocated.

Special Education Teacher Units to be determined by the Office of Special Education and Psychological Services.

Vocational Teacher Units to be determined by the Office of School Operations/ Alternative Education after reviewing the vocational offerings at the centers.

2. Schools for Academic and Civic Support (Program 6040)

a. Academies for Academic and Civic Development (Program 6040)

Staffing to Academies for Academic and Civic Development will be allocated as shown below. The four academies are as follows:

- 7254-Young Men’s Academy for Academic & Civic Development at Miami Douglas Senior High-North
- 7631-Young Men’s Academy for Academic & Civic Development at Miami Douglas Senior High-South
- 8101-Young Women’s Academy for Academic & Civic Development at Jan Mann Opportunity School
- 2861-Young Women’s Academy for Academic & Civic Development at JRE Lee Opportunity School

Young Women’s Academy for Academic & Civic Development at Jan Mann Opportunity School - 8101	Number of Positions
Position/Description	
Principal	1
Assistant Principal	1
Registrar	1
Counselor	2
Media Specialist	1
Secretary (4123-4129-5094)	3
Reading Teacher	1
Paraprofessional	5
School Social Worker	1
Career Specialist	1
Psychologist	1

Young Women’s Academy for Academic & Civic Development at J.R.E. Lee Opportunity School - 2861	Number of Positions
Position/Description	
Principal	1
Assistant Principal	1
Registrar	1
Counselor	2
Media Specialist	1
Secretary (4123-4129-4216)	3
Reading Teacher	1
Paraprofessional	5
School Social Worker	1
Career Specialist	1

Special Schools, Classes and Program Allocation Formulas (continued)

Young Men's Academy for Academic & Civic Development at Miami Douglas Senior High - North - 7254 Position/Description	Number of Positions
Principal Senior	1
Assistant Principal	2
Counselor	3
Media Specialist	1
Clerical (see 4123/4129/4209/4215/4529)	5
Registrar	1
Reading Teacher	1
Community Liaison	1
Teacher-Work Exp.	1
Career Specialist	1
Trust Counselor	1
Psychologist	1
Paraprofessional	6
School Resource Specialist	1

Young Men's Academy for Academic & Civic Development at Miami Douglas Senior High - South - 7631 Position/Description	Number of Positions
Principal Senior	1
Assistant Principal	2
Counselor	2
Media Specialist	1
Clerical (see 4123/4129/4209/4210/4215)	5
Registrar	1
Paraprofessional	3
Community Liaison	2
Teacher-Work Exp.	1
School Social Worker	1
Trust Counselor	1
Psychologist	1
Career Specialist	1
School Resource Specialist	1

***Girl's Athletics**—Each Young Women's Academy for Academic & Civic Development is allocated \$2,000.00 for girl's athletics.

****School Resource Specialist**—Each Young Men's Academy for Academic & Civic Development is allocated one (1) School Resource Specialist.

*****Supplements**—Each Young Men's Academy for Academic & Civic Development is allocated one supplement for each of the following activities:

- | | |
|-----------------------------------|-----------------------------------|
| Athletics/Activities Director | Head Coach – Bowling (boys/girls) |
| Head Coach Basketball (boys) | Assistant Coach – Bowling |
| Assistant Coach – Basketball | Head Coach – Football |
| Head Coach – Track & Field (boys) | Assistant Coach (3) |
| Assistant Coach – Track & Field | Athletic Trainer |

Special Schools, Classes and Programs Allocation Formulas (continued)

Each Young Women’s Academy for Academic & Civic Development is allocated one supplement for the following activities:

- Head Coach-Track & Field (Girl’s)
- Head Coach-Basketball (Girl’s)
- Head Coach-Bowling

The Schools for Academic and Civic Support are budgeted for MESA based on \$203.53 per FTE

b. Division of Juvenile Justice Program (Program 6052)

Juvenile Justice Center School - 8141 Position/Description	Number of Positions
Principal	1
Assistant Principal	1
Registrar	1
Counselor	2
Media Specialist	1
Secretary (4122/4129/5095)	4
Reading Teacher	1
Paraprofessional - DJJ	5
School Social Worker (12 Months)	1
Counselor – DJJ	2
Psychologist	1

c. Saturday School-Division of Juvenile Justice (Program 6053)

Overtime – Instructional	\$ 14,500	Juvenile Justice Center
Hourly – Instructional	\$102,000	Juvenile Justice Center
Hourly – Registrar	\$ 2,700	Juvenile Justice Center
Hourly – Counselor	\$ 8,100	Juvenile Justice Center
Hourly – Psychologist	\$ 3,900	Juvenile Justice Center
Overtime – Clerical	\$ 5,900	Juvenile Justice Center
Hourly – Custodial	\$ 5,200	Juvenile Justice Center
Hourly – Instructional	\$105,000	Outreach Centers

d. COPE Centers (Program 6040)

COPE Center North - 8121 Position/Description	Number of Positions
Principal	1
Assistant Principal	1
Registrar	1
Counselor	2
Media Specialist	1
Secretary (4123/4129/4210/4215)	5
Reading Teacher	1
Paraprofessional - ALT	3
School Nurse	1
Child Care Specialist	1
Parapro – Teenage Parent	33
Social Worker	1
Career Specialist (Shared w/Highways to Success)	1

Special Schools, Classes and Programs Allocation Formulas (continued)

D.M. Wallace Cope Center South – 8131	Number of
Position/Description	Positions
Principal	1
Assistant Principal	1
Student Services II	1
Registrar	1
Counselor	2
Media Specialist	1
Secretary (4123/4129/4215)	4
Reading Teacher	1
Nurse	1
Child Care Specialist	1
Parapro – Teenage Parent	35
Social Worker	1
Career Specialist (Shared w/Corporate South)	1
Paraprofessional	2

*Extra-Curricular Salary Supplements-The COPE Centers are allocated \$10,000 for extracurricular supplements.

e. Corporate Academy (Program 6060)

Corporate Academy North - 8161	Number of
Position/Description	Positions
Principal	1
Assistant Principal	1
Counselor	1
Media Specialist	1
Clerical (See 4120/4123/4216)	3
Registrar	1
School Social Worker (Shared w/500 Role Model)	1
Paraprofessional	4
Reading Teacher	1

Corporate Academy South - 8201	Number of
Position/Description	Positions
Principal	1
Assistant Principal	1
Registrar	1
Counselor	1
Secretary (4123/4216)	2
Paraprofessional	4
Reading Teacher	1

Special Schools, Classes and Programs Allocation Formulas (continued)

f. Academy for Community Education (ACE) (Program 6060)

ACE Academy - 8019 Position/Description	Number of Positions
Principal Senior	1
Assistant Principal	1
Registrar	1
Counselor	1
Secretary (4123/4129)	2
Reading Teacher	1
Paraprofessional	4
Career Specialist (Shared w/Applied Technology)	1

g. 500 Role Model Academy for Excellence (Program 6040)

500 Role Model - 8119 Position/Description	Number of Positions
Principal	1
Assistant Principal	1
Counselor	2
Media Specialist	1
Clerical (See 4123/4129/4216)	3
Registrar	1
Reading Teacher	1
Trust Counselor	1
Career Specialist (Shared w/Corporate North)	1
Psychologist	1
Paraprofessional	5

h. School for Applied Technology (Program 6081)

School for Applied Technology - 8171 Position/Description	Number of Positions
Principal Senior	1
Assistant Principal	1
Registrar	1
Secretary (4123/4129)	2
Reading Teacher	1
Paraprofessional	2
Counselor	1
Career Specialist (Shared w/ACE)	1

3. OUTREACH CENTERS – Location 8017 (Program 6040)

The Outreach Centers are as follows:

- | | |
|----------------------------------|---|
| Boystown | McLamore Center & Hands In Action |
| Bay Point Schools (4) | Miami Bridge, Inc. North/South (2) |
| Children’s Home Society, Inc. | Miami Children’s Hospital |
| Citrus Health Network, Inc. | Richmond/Perrine Optimist Club, Inc. (LEAP) |
| Dade Marine Institute No./So.(2) | South Miami Hospital Addiction Treatment |

Special Schools, Classes and Programs Allocation Formulas (continued)

Empowering The Vision	The Village Boys Unit
Here's Help North	The Village Girls Unit
Highland Park Child and Adolescent Psychiatry In-Patient Units	Troy Community Academy
Highland Park Pavilion/Adolescent Substance Abuse	Turner Guilford Knight Detention Center
Highland Park Statewide In-Patient Psychiatrick Program (SIPP)	Wings for Life
His House, Inc.	Women's Detention Center (M-Dade County)
	Dade Juvenile Residential Facility
	Open Arms International

4. CONTRACTS FOR OUTREACH CENTERS

The following centers will be funded at 95% of revenue generated based on student attendance during the required survey period:

Centers

1. Cuban American National Council, Inc.
2. Recapturing the Vision
3. Metro-Dade Action Plan
4. Richmond Perrine Optimist Club
5. Dade Marine Institute (Associate Marine Institute)
6. Ombudsman Education Services, Ltd.
7. Lincoln Marti Community Agency, Inc.

Additional teachers may be allocated as new programs are approved by the Board.

5. ANIMAL COMPANION SCIENCE PROGRAM (Program 6047)

Allocations for the Animal Companion Science Program are as follows:

Science Teacher	1
Paraprofessional	1
Supplies	\$ 5,500
Furniture, Fixtures and Equipment	\$ 1,800
Field Trips	\$ 2,800

The above allocations are distributed to Alternative Education Outreach Program (Location 8017).

6. TEENAGE PARENT PROGRAM – CONTRACTED DAY CARE CENTERS (Program 6049)

A contract with Metro-Dade County Department of Human Services Division of Child Development Services provides day care through authorized centers for the children of students who have enrolled in the Teen Parent Program and have returned to their regular school. In addition, allocates two (2) teachers on special assignment, one (1) director, and one (1) registrar to location 8001 to administer the program.

Special Schools, Classes and Programs Allocation Formulas (continued)

MESA – The Teen Parent Programs at COPE Center North and Dorothy M. Wallace COPE Center South are budgeted \$203.53 per FTE.

7. TRUANCY INTERVENTION PROGRAM (TIP) (Program 6050)

Miami-Dade State Attorney’s Office local match program for Truancy Intervention. Staff consists of:

- 1 Community Liaison
 - 1 Educational Specialist
 - 4 Social Workers
 - 2 Secretary/Clerk
- Professional & Technical: \$44,760
Supplies: \$30,000

8. OUTDOOR SUSPENSION & TRUANCY (Program 6055)

Allocates \$60,000 to provide for a pilot center for students who receive outdoor suspensions would be required to report for the duration of their suspension.

9. AT-RISK SENIOR (Program 6072)

An allocation of one (1) paraprofessional at the following Academy for Academic & Civic Development to support the implementation of Credit Recovery Interventions:

- 7254-Young Men’s Academy for Academic & Civic Development at Miami Douglas Senior High-North
- 7631-Young Men’s Academy for Academic & Civic Development at Miami Douglas Senior High-South
- 8101-Young Women’s Academy for Academic & Civic Development at Jan Mann Opportunity School
- 2861-Young Women’s Academy for Academic & Civic Development at JRE Lee Opportunity School

10. ALTERNATIVE EDUCATION TECHNOLOGY (Program 6079)

Dollars are utilized to enhance the Alternative Education programs of schools through new or upgraded computers, software, and supplies are dispensed on an as-needed basis.

The Office of School Operations/Alternative Education (Location 9724) is allocated \$87,637.00.

11. JUVENILE ASSESSMENT CENTER (JAC) (Program 6082)

- | | |
|----------------------------|-------------------------------|
| 1 Counselor | \$20,871 for hourly counselor |
| 3 Teacher/Counselors (12M) | \$ 2,416 for hourly secretary |
| 1 Community Liaison | \$20,389 for hourly teacher |
| 1 Data Input Specialist | \$20,000 for supplies |

Special Schools, Classes and Program Allocation Formulas (continued)

12. ADJUDICATED/AT-RICK PROGRAMS (Program 6083)

Special allocations as follows:

School Operations/Alternative Education Office (Location 9724)	\$30,000 for field trips \$58,000 for purchased services \$11,280 for hourly \$ 1,800 for supplies \$33,042 for contracted services
Outreach Centers (Location 8017)	\$ 2,000 supplies \$52,162 for hourly 1 psychologist \$20,000 contracted services 2 security monitors (program 9630)
William H. Turner Technician	\$26,400 for hourly (Urban Coalition Program)
Kingian Non-Violence (Outreach Center – Location 8017)	\$549 for hourly \$5,000 for field trips 2 teachers 1 career specialist (program 9511)
Kingian Non-Violence (Miami Norland Sr.-Location 7381)	\$4,215 for equipment
Kingian Non-Violence (School Operations/Alternative Ed. Location 9724)	\$10,000 for supplies

13. 5000 ROLE MODELS PROGRAM – Location 9041 (Program 6084)

Staffing for the Role Model Program is as follows:

1 Support Specialist to
1 Executive Secretary I (JC 4534)
Hourly \$17,327
MESA \$17,138

14. 7th PERIOD ALTERNATIVE EDUCATION (Program 6085)

Programs located at selected schools to serve students in need of additional credits for graduation.

\$3,783 for hourly teachers

Special Schools, Classes and Program Allocation Formulas (continued)

15. CAREER LAB (Program 6087)

A paraprofessional is allocated to the following school for the Career Lab program:

4801 Sabal Palm Elementary

16. IN-SCHOOL ALTERNATIVE PROGRAMS (Program 6090, 6091, 6092)

Elementary schools and secondary schools which offer an alternative program to serve students who are disinterested, unsuccessful and/or are potential dropouts will be allocated the following:

Elementary Schools	22.00	1 teacher	6090
Middle Schools	128.70	6 teachers	6091
Middle (SARP)	21.45	1 teacher	6091
Middle (New Beginning)	21.45	1 teacher	6091
Senior High Schools	25.00	1 teacher	6092*

*A paraprofessional is allocated for the Bilingual Vocational Instruction Program at William H. Turner Tech. (Location 7601).

17. SECONDARY SCHOOL REFORM (Program 9569)

7254 M. Douglas MacArthur North
7631 MacArthur South
8019 Academy for Community Education
8121 C.O.P.E. Center North
8131 D.M. Wallace Cope Center
8161 Corporate Academy North
8201 Corporate Academy South

Special Schools, Classes and Program Allocation Formulas (continued)

18 SPECIAL EDUCATIONAL CENTERS

All special educational centers will be allocated teachers/paraprofessionals based upon the allocation formulas reflected in the section entitled Special Educational Allocation Formulas.

- a. Support personnel for **Merrick Educational Center/Hospital Homebound (Location 9732)** will be allocated as follows:

Principal (Elementary)	1
Assistant Principal	1
Secretaries	6
Custodians	4
Counselor	1
School Monitor (Program 9630)	1
Computer Specialist	1

- b. Support personnel for **SED Outreach Programs (Location 9731)** will be allocated as follows:

Principal	1
Assistant Principal	1
Registrar	1
Secretary/Clerk	3

- c. Support personnel for **Neva King Cooper Educational Center (Location 0921)** will be allocated as follows:

Principal	1
Assistant Principal	1
Secretary (10 month)	2
Secretary (12 month)	2
Custodian	5
School Monitor (Program 9630)	1

Special Allocation of Special Educational **Paraprofessionals** to be distributed on the basis of one per profound mentally handicapped class.

18. SPECIAL EDUCATIONAL CENTERS (continued)

d. The staffing of **Ruth Owens Krusé Educational Center (Location 8181)** will be allocated as follows:

Principal	1
Assistant Principal	1
Secretaries	6
Custodians	7
Counselor	1
Media Specialist	1
School Monitors	4
Microsystem Tech., PG 23	1*

e. Support personnel for **Robert Renick Educational Center (Location 8151)** will be allocated as follows:

Principal	1
Assistant Principal	1
Secretaries	6
Custodians	6.5
Counselor	1
Media Specialist	1
School Monitors	6 (full-time)
Security Monitors	2 (part-time)
Microsystem Tech., PG 23	1*

* Shared with Merrick Educational Center

f. **MESA** – The exceptional education centers are allocated \$123.53 per FTE for supplies. In addition, \$2,400 is allocated to Neva King Cooper Educational Center for pest control.

19. TURNER TECHNICAL ARTS CENTER (Location 7601)

Staffing to the Turner Technical Arts Center will be allocated as follows:

Teacher Units – to be based on a ratio of 1:25.00.

Release Time – two (2) positions are allocated.

Test Chairperson – one half (.5) teacher unit allocated.

Writing Skills – one (1) teacher is allocated for every 1316 tenth (10th), eleventh (11th) and twelfth (12th) grade students enrolled in eligible English classes. This allocation will provide an effective class load of one teacher for each 250 such students. Limitations may be exceeded upon principal's determination of space or monetary constraints.

Special Schools, Classes and Program Allocation Formulas (continued)

19. TURNER TECHNICAL ARTS CENTER (Location 7601) (continued)

Vocational Teacher/Paraprofessional Units to be determined by the Office of School Operations.

Support Personnel - Turner Technical Arts Center

Principal	1
Assistant Principal	3**
Media Specialist	2
Counselor	4*
Secretary, PG 22 12 months	1
Registrar, PG 23 12 months	1
Payroll/Personnel Asst.	1
Treasurer, PG 22 12 months	1
A.V. Specialist, PG 17	1
Television Systems Tech., PG 25	1
Trust Counselor, 10 months	1
Student Services Clerk, PG 18, 10 months	1
Library Clerk, PG 17, 10 months	1
School Clerk I, PG 16, 10 months	1
Computer Specialist, PG 28, 12 months	1

* One counselor position is allocated for every 480 FTE students at the end of the first month of school in senior high schools.

** Authorized at the formulas same as senior high schools.

MESA - Based upon \$123.53 per FTE.

Extra-Curricular Salary Supplement Formula (5103 - 6030 - 51XX)

The formulas for allocating dollars for extra-curricular salary supplements is \$113,630 plus \$3.64 per unweighted FTE. Additional supplements may be purchased from the school's -02 discretionary account. Supplements to be reviewed after the fall conferences are completed.

20. MIAMI LAKES TECH. HIGH SCHOOL (Location 7391)

Staffing to the Miami Lakes Tech. High School will be allocated as follows:

Teacher Units – to be based on a ratio of 1:25.00.

Test Chairperson – one half (.5) teacher unit allocated.

Release Time – two (2) positions are allocated.

Special Schools, Classes and Program Allocation Formulas (continued)

20. MIAMI LAKES TECH. HIGH SCHOOL (Location 7391) (continued)

Writing Skills – one (1) teacher is allocated for every 1316 tenth (10th), eleventh (11th) and twelfth (12th) grade students enrolled in eligible English classes. This allocation will provide an effective class load of one teacher for each 250 such students. Limitations may be exceeded upon principal’s determination of space or monetary constraints.

Vocational Teacher/Paraprofessional Units to be determined by the Office of School Operations.

Support Personnel – Miami Lakes Tech. High School

Vice Principal	1
Assistant Principal	1**
Media Specialist	1
Counselor	1*
Secretary, PG 22, 12 months	1
Registrar, PG 23, 12 months	1
Treasurer, PG 22, 12 months	1
A.V. Specialist, PG 19	1
Television Systems Tech., PG 25	1
Computer Specialist, 12 months	1
Trust Counselor, 10 months	1
Career Specialist, 10 months	1
Library Clerk, PG 17, 10 months	1
Student Services Clerk, PG 18, 10 months	1
School Clerk II, PG 18, 10 months	1

* One counselor position is allocated for every 480.00 FTE students at the end of the first month of school in senior high schools.

** Authorized as the same formula as senior high schools.

MESA - Based upon \$31.32 per FTE.

Extra-Curricular Salary Supplement Formula (5103 - 6030 - 51XX)

The formulas for allocating dollars for extra-curricular salary supplements is \$113,630 plus \$3.64 per unweighted FTE. Additional supplements may be purchased from the school’s –02 discretionary account. Supplements to be reviewed after the fall conferences are completed.

21. ROBERT MORGAN EDUCATIONAL CENTER HIGH SCHOOL (Location 7371)

Staffing to the Miami Lakes Tech. High School will be allocated as follows:

Teacher Units – to be based on a ratio of 1:25.00.

Test Chairperson – one half (.5) teacher unit allocated.

Special Schools, Classes and Program Allocation Formulas (continued)

**21. ROBERT MORGAN EDUCATIONAL CENTER HIGH SCHOOL (Location 7371)
(continued)**

Release Time - two (2) positions are allocated.

Writing Skills - one (1) teacher is allocated for every 1316 tenth (10th), eleventh (11th) and twelfth (12th) grade students enrolled in eligible English classes. This allocation will provide an effective class load of one teacher for each 250 such students. Limitations may be exceeded upon principal's determination of space or monetary constraints.

Vocational Teacher/Paraprofessional Units to be determined by the Office of School Operations.

Support Personnel – Robert Morgan Educational Center High School

Vice Principal	1
Assistant Principal	1**
Media Specialist	1
Counselor	1*
Secretary, PG 22, 12 months	1
Registrar, PG 23, 12 months	1
Treasurer, PG 22, 12 months	1
A.V. Specialist, PG 19	1
Television Systems Tech., PG 25	1
Computer Specialist, 12 months	1
Trust Counselor, 10 months	1
Career Specialist, 10 months	1
Library Clerk, PG 17, 10 months	1
Student Services Clerk, PG 18, 10 months	1
School Clerk II, PG 18, 10, months	1

* One counselor position is allocated for every 480.00 FTE students at the end of the first month of school in senior high schools.

** Authorized as the same formula as senior high schools.

MESA - Based upon \$31.32 per FTE.

Extra-Curricular Salary Supplement Formula (5103 - 6030 - 51XX)

The formulas for allocating dollars for extra-curricular salary supplements is \$113,630 plus \$3.64 per unweighted FTE. Additional supplements may be purchased from the school's – 02 discretionary account. Supplements to be reviewed after the fall conferences are completed.

22. ASSISTANT PRINCIPAL COMMUNITY EDUCATION

An Assistant Principal Community Education is allocated to those schools approved by the Office of School Operations/Community Education and Before/After School Programs under policies of the Board to operate a community school program.

23. PLACEMENT SPECIALISTS, SOCIAL WORKERS AND PSYCHOLOGISTS

Placement specialists, social workers and psychologists will be allocated by region based upon the following formulas:

Psychologists	1:2,282
Staffing Specialists	1:5,945
Social Workers	1:6,239

Special programs, including alternative and exceptional student centers, will be allocated based upon program needs.

24. CUSTODIANS

Custodial allocations are based upon recommendations from the Department of Plant Operations upon completion of a facility survey which includes a review of the Florida Inventory of Schools Houses (FISH), District Profiles, Capital Improvement Force (C.I.F.) portables/relocatables, the principal and in accordance with the District Custodial Allocation Formula. Building area, program and services are assigned factors to determine the allocation. Every school is allocated a minimum of three (3) positions. This District Custodial Allocation Formula is:

<u>Generated Fraction</u>	<u>Position</u>	<u>Hours Per Day</u>
Less than 0.25	No allocation	none
From 0.26 to 0.75	Part-time (hourly)	4
More than 0.75	1 full-time	

Primary Learning Center are allocated a minimum of two (2) positions.

Units will be distributed up to budget limitations.

25. CONTROLLED CHOICE SCHOOLS (6110, 7131, 5150)

A Regional Center is allocated a 12-month registrar, PG 23 (JC 4327) if they have a controlled choice school group. If there are three or more controlled choice school groups, an additional 12-month school secretary, PG 20 (JC 4122) is allocated. To facilitate the additional work required during the application and student assignment process. Controlled Choice Schools are allocated at the rate of \$7.49 per hour for five (5) hours of part-time clerical support. The following schools will receive the allocation:

Broadmoor Elementary	Maya Angelou Elementary
Comstock Elementary	Melrose Elementary
Coral Gables Elementary	Riverside Elementary
Earlington Heights Elementary	Santa Clara Elementary
Frederick Douglass Elementary	Lenora B. Smith Elementary
George Washington Carver Elementary	Sunset Elementary
Kelsey L. Pharr Elementary	Dr. H.W. Mack/West Little River Elementary

**BILINGUAL EDUCATION AND
WORLD LANGUAGES**

Bilingual Education and World Languages Allocation Formulas

Programs 6600/6601 - English for Speakers of Other Languages (ESOL)

Three different formulas are used in allocating teachers to provide English for Speakers of Other Languages.

Program 6600 - Elementary Pull-Out. For students who receive their ESOL instruction through an authorized pull-out delivery model, one special ESOL teacher is allocated for each 110 students classified as limited English proficient. The school's basic FTE allocation is not affected by assignment of these supplementary teacher units.

Program 6601 - Elementary Self-Contained. For students who receive their ESOL instruction in an authorized self-contained classroom model. For each teacher allocated under Program 6601, 18.00 FTE's are deducted from the school's basic allocation.

Program 6600 - Secondary. Special ESOL allocations in secondary schools are based on contact periods, rather than on the number of students as at the elementary level. At the middle school level, one special ESOL teacher is allocated for each 110 contact hours in courses #100200002, #100201002, #100202002, #1002180L1, #1002180L2, #1002180L3, and #1002180L4. In senior high schools, one special ESOL teacher is allocated for each 110 contact hours in courses #100230002, #100231002, #100232002, #100252002, #1002380L1, #1002380L2, #1002380L3, and #1002380L4. Extra period teaching supplements are allocated on the basis of one for each 22 student contact periods. In computing secondary ESOL allocations, each limited English proficient student represents two contact periods. ESOL FTE no longer counts toward basic teacher allocation.

Program 6610 - Spanish for Spanish Speakers (Spanish-S)

The Spanish-S formula is applied in elementary schools, grades K-5/6, and provides one teacher for each 230 Spanish language origin students who are independent in English and others whose proficiency in Spanish allows them to profit from the program. Eligible students are placed in the program automatically. Parents may withdraw their children from the program if they choose to do so.

Program 6620 - Elementary World Languages

The Elementary World Languages (e.g., French, Spanish) formula is applied in all elementary schools, grades 2-5/6, and grades K-5/6, approved schools with K-1 pilot, Extended Foreign Languages, and BISO programs for students whose parents have signed participation permission forms. In grades K-5/6, one special teacher is allocated for each 230 eligible students.

Programs 6620 - Elementary World Languages *(continued)*

In addition to the above, the Elementary World Languages - Spanish formula provides paraprofessionals in elementary and secondary schools offering an authorized BISO program, on the following basis:

One World Languages - Spanish paraprofessional is allocated for each projected 200 weekly contact hours with non-Spanish language origin students studying World Languages - Spanish and curriculum content (i.e., social studies, science, mathematics and computer literacy) in Spanish, for a minimum of one such paraprofessional per school and a maximum of three such paraprofessionals per school.

Program 6630 - Basic Skills in the Home Language

ELEMENTARY: BASIC SKILLS IN THE HOME LANGUAGE (BSHL)

Basic Skills in the Home Language encompasses required courses in science, social studies, mathematics, and computer literacy taught in English and a language other than English, as well as Home Language Arts (Spanish/Haitian-Creole) for limited English proficient (LEP) students at the elementary level representing them.

Under Program 6630 in elementary schools, one teacher is allocated for each 116 participating LEP students. If enrollment is low, two (2) consecutive grades may be combined.

SECONDARY: BILINGUAL CURRICULUM CONTENT (BCC)

Bilingual Curriculum Content (BCC) encompasses required courses in science, social sciences, mathematics, and computer literacy taught in English and a language other than English using basic teachers generated by the school's basic FTE. The intent of the application of the Program 6630 formula to secondary schools is to provide **supplementary** support equal to the approximate dollar value of the course, which exceeds the FTE value and would be expended if the student were in the same course taught only in English. The BCC supplementary allocation is based on the number of ESOL Level I and II students and is intended to assist in reducing class size. Sections should be scheduled as part of the school's master schedule.

Under Program 6630 in secondary schools, one teacher is allocated for each 119 participating ESOL Level I and II LEP students based on 15 open BCC sections in the core content areas, i.e., mathematics, science, social sciences and computer literacy. One extra period teaching supplement is allocated for each 24 Level I and II LEP students participating in BCC courses based on three (3) open BCC sections in the core content areas, i.e., mathematics, science, social sciences and computer literacy. BCC teachers must be certified in the content subject area and have native language proficiency.

Requests for allocations under this formula are subject to review and approval by the Division of Bilingual Education and World Languages.

HOME LANGUAGE SUPPORT (Multilingual Team):

Based on an understanding with the Office for Civil Rights, Regional Center 4, home language support is provided to LEP students whose home language is of low incidence in Miami-Dade County. When there are twenty (20) or more such students of a given language background, a teacher or paraprofessional is assigned to the district office and provides home language support on a countywide basis. Schools, which need services for such students, need to call the Division of Bilingual Education and World Languages.

Program 6630 - Basic Skills in the Home Language

In addition to Program 6630 teacher units being authorized to provide limited English proficient students instruction in Basic Skills in the Home Language/Bilingual Curriculum Content, part-time hourly teachers may also be allocated to schools in which the School Board has authorized a dual accreditation program and in which required supplementary staff has not been provided through another source, such as the magnet program. Such Program 6630 part-time hourly teachers are allocated on the basis of one part-time hourly teacher for each approved after-school section of students participating in the dual accreditation program following criteria identified in the Memorandum of Understanding with foreign governments or agencies representing them.

Program 6634 - LEP Home Language Assistance Program (HLAP)

The Program 6634 formula is applicable to secondary schools as follows:

State Board of Education Rule 6A-60904 mandates that schools having a minimum of 15 limited English proficient (LEP) students of a given language background, regardless of their level of language proficiency, must have an individual that is proficient in the home language of the students to provide assistance in the basic subject areas of mathematics, science, social studies, and computer literacy. Secondary schools are allocated funds under Program 6634 based on the total number of LEP students, ESOL levels I-IV. Positions are allocated for full-time teacher(s) and/or full-time paraprofessional(s) who are proficient in the home language of the students and who are trained to assist in basic subject area instruction.

K-8 CENTERS

Program 6600 – English for Speakers of Other Languages (ESOL)

In grades K-5, for students who receive their ESOL instruction through an authorized pull-out delivery model, one special ESOL teacher is allocated for each 110 students classified as limited English proficient. The school's basic FTE allocation is not affected by assignment of these supplementary teacher units.

LEP students in grades 6-8 are counted for two contact periods of ESOL instruction. One ESOL teacher is allocated for each 110 contact hours.

Program 6610 – Spanish for Spanish Speakers and Program 6620 – World Languages

Allocation formulas for Spanish programs are the same as for elementary schools and use only student enrollment up to grade 5. Spanish courses in grades 6-8 are electives and one teacher will be allocated for each five World Languages - Spanish sections.

Program 6630 – Basic Skills in the Home Language (BSHL)

The allocation formula for the BSHL program is the same as for elementary schools and uses LEP student enrollment in grades K-8.

ITINERANT FACTOR APPLICABLE TO ALL BILINGUAL PROGRAMS

A special "itinerant factor" applies to each program budget in Bilingual Education and World Languages and held in reserve until actual teaching schedules have been developed. Through this procedure, teacher units will be released based on actual time lost through travel between two or more schools (one teacher for each five hours).

PROCEDURES FOR SECURING ADDITIONAL BILINGUAL ALLOCATIONS

For the opening of the school year, initial distribution of allocations under programs of Bilingual Education and World Languages was made on the basis of prior program membership. Schools whose projected membership in a given component has been underestimated in the initial allocation may secure additional personnel through the following procedure:

1. The principal submits evidence of need to the Regional Center Assistant Superintendent or designee with a copy to the Administrative Director of the Division of Bilingual Education and World Languages.
2. Regional Center personnel analyze membership data Regional Center-wide on the program for which additional allocations are being requested to determine if the identified need can be met through reassignment of teachers in schools where projected membership was overestimated.
3. If the Regional Center Assistant Superintendent or designee determines that the identified need is properly documented and that the need cannot be met within resources already allocated within the Regional Center, he/she approves the request and transmits it to the Administrative Director of the Division of Bilingual Education and World Languages.
4. The Administrative Director of Bilingual Education and World Languages reviews requests and evidence submitted through the above procedure and transmits a request to the Office of Budget Management for the assignment of additional resources.

CONVERSION OF TEACHER UNITS TO PARAPROFESSIONAL UNITS

Conversion of teacher units in programs of Bilingual Education and World Languages will not, in general, be approved. Under unusual circumstances such conversions may occur on approval of the Region Center Assistant Superintendent or designee and the Deputy Superintendent, Curriculum and Instruction.

DEFINITIONS

<u>Component</u>		<u>Budgeted Under</u>
English for Speakers of Other Languages	(ESOL)	Program 6600
ESOL Self-Contained Teacher		Program 6601
Spanish for Spanish Speakers	(Spanish-S)	Program 6610
Elementary World Languages	(EWL)	Program 6620
Basic Skills in the Home Language	(BSHL)	Program 6630
- Home Language Arts	(HLA)	
- Bilingual Curriculum Content	(BCC)	
Home Language Assistance Program	(HLAP)	Program 6634

TEXTBOOK MONIES FOR PROGRAMS 66xx

Program 6630 - Basic Skills in the Home Language

All textbook monies budgeted for the Curriculum Content in the Home Language portion of Program 6630 are assigned to the Division of Bilingual Education and World Languages. Materials recommended for these programs are provided within available resources to schools without charge. Distribution is based on existing inventories at the school and reported program membership.

Textbook monies for the Home Language Arts (in Spanish) portion of Program 6630 will be distributed following the procedures outlined below for Program 6610 - Spanish for Spanish Speakers. Monies allocated under Program 6630 will be based on the number of limited English proficient students reported as receiving Home Language Arts in Spanish (Spanish-S). These funds are intended to purchase approved commercially-available Spanish Language Arts materials.

Instructional materials for Haitian Creole language arts as well as native language instructional materials for Curriculum Content in the Home Language/Bilingual Curriculum Content will be provided by the Division at no cost to the schools.

Program 6600/01 - English for Speakers of Other Languages

Program 6610 - Spanish for Spanish Speakers

Program 6620 - Elementary World Languages

Textbook and supplies monies for Programs 6600/01, 6610, and 6620, are used primarily approved commercially-available materials. Of the budgeted funds for 2007-08, the table below indicates the amount each school is assigned for each projected pupil:

6600	\$4.00
6610	\$5.00
6620	\$5.00

If the school generates less than \$100, the Division retains the funds, and purchases centrally for all schools. Title III funds will be used to supplement the acquisition of instructional materials to support instructional programs for LEP students. These materials are provided on request at no cost to the school, subject to existing inventories at the school and program membership.

The remaining funds per pupil are retained in the Division to cover the cost of printing/duplicating of materials which are not commercially available.

For schools with authorized self-contained ESOL classes under Program 6601, an additional \$120 is allocated for each class group in such a delivery model.

Current materials request forms are available from the Division of Bilingual Education and World Languages or at: <http://bilingual.dadeschools.net/BEWL/documents.asp>.

SCHOOLS OF CHOICE

School Choice Allocation Formulas

1. ELEMENTARY SCHOOLS

Each elementary school magnet program is allocated the following based upon actual student enrollment in the program (not exceeding established program capacity):

FORMULA FOR CLERICAL ALLOCATION

50 - 100	\$5,900 for hourly employee
101 - 150	\$7,950 for hourly employee
151 - 200	\$10,000 for hourly employee
201 - 400	One (1) secretary, pay grade 16, 12 mo.; Job Code 4209
401 - and above	One (1) secretary, pay grade 18, 12 mo.; Job Code 4216

(Clerical staff at higher pay grades in programs that were in existence, with incumbents, effective July 1989 will be grandfathered in). Existing position will revert to allocated positions as they become vacant.

FORMULA FOR NON-SALARY ALLOCATION

Field Trips	\$5.75 per enrolled student
Printing and Duplicating	\$3,000 per magnet
Supplies	\$20 per enrolled student
Equipment	\$2,000 per magnet
Professional and Technical	\$1,000 per magnet

See Non-Salary Reductions following unique program requirements for secondary schools of Magnet Programs Allocation Formulas.

MAGNET TEACHER POSITION ALLOCATION

Elementary Schoolwide Magnet Programs

One teacher allocated to schoolwide elementary school magnet programs at 1:300 teacher/student ratio. (Crestview Elementary, Liberty City Elementary, Melrose Elementary, Pine Lake Elementary, Poinciana Park Elementary, Beckford Elementary, F. S. Tucker Elementary, Holmes Elementary, and Thena Crowder Elementary).

Elementary Arts Programs

Rainbow Park Elementary (Program 9380)
South Miami Elementary (Program 9094)
Charles R. Drew Elementary (Program 9384)
R. R. Moton Elementary (Programs 9385 and 9744)
Perrine Elementary (Program 9383)

1. **ELEMENTARY SCHOOLS** *(continued)*

One teacher allocated for every 55 students. Ten hours per week are provided for teacher planning, recruiting, counseling community liaison efforts and special arts projects.

Elementary International Education Program (Sunset - Program 9761, North Dade – Program 9631)

One foreign language teacher allocated for every 55 students enrolled in the International Education Program.

Schoolwide **Elementary International Education/Primary Years Program** (Air Base – Program 9665, F.C. Martin – Program 9638, Morningside - Program 9646, Ada Merritt – Program 9749, Earlington Heights – Program 9661, Lorah Park – Program 9662).

One foreign language teacher allocated in the International Education/(PYP)-Baccalaureate Program according to the following ratios:

K-3	1:90
4-5	1:110
6-8	1:150

Professional Development/Language Arts (Lillie C. Evans - Program 9682, Martin L. King Elementary – Program 9689)

One teacher allocated for every 55 students.

Science/Math/Technology (E.W.F. Stirrup - Program 9636).

No teacher allocated for this program.

School Choice Allocation Formulas *(continued)*

1. ELEMENTARY SCHOOLS *(continued)*

UNIQUE PROGRAM REQUIREMENTS

Air Base Elementary (Program 9665)	\$10,000 hourly teachers \$6,000 out-of-county travel \$5,000 temporary instructors \$2,500 professional and technical
Ethel F. Beckford Elementary (Program 9667)	\$5,000 equipment
Crestview Elementary (Program 9635)	one (1) full-time paraprofessional \$5,000 temporary instructors \$2,400 professional and technical
Charles R. Drew Elementary (Program 9384)	\$1,000 repairs and maintenance \$4,500 supplies \$3,000 hourly
Earlington Heights Elementary (Program 9661)	\$15,000 out-of-county travel \$5,000 temporary instructors \$2,500 professional and technical \$3,000 hourly teachers
Joella Good Elementary (Program 9789)	Eight (8) paraprofessionals \$70 per student Professional and technical \$35 per student Supplies \$40 per student \$1,200 out-of-county travel Dues and fees \$782 (A.M.S. Affiliation)
Martin Luther King Elementary (Program 9689)	\$5,000 temporary instructors \$1,000 hourly \$6,000 supplies
Lorah Park Elementary (Program 9662)	\$1,500 supplies \$5,000 temporary instructors \$1,000 professional and technical \$3,000 hourly teachers
Frank C. Martin Elementary (Program 9638)	\$2,000 supplies \$15,000 out-of-county travel \$7,000 temporary instructors \$5,000 professional and technical \$20,000 hourly teachers \$10,000 dues and fees \$4,000 stipends

School Choice Allocation Formulas *(continued)*

1. ELEMENTARY SCHOOLS *(continued)*

UNIQUE PROGRAM REQUIREMENTS *(continued)*

Melrose Elementary (Program 9663)	\$3,000 Out-of-County travel
Ada Merritt Elementary (Program 9749)	\$1,500 supplies \$6,000 out-of-county travel \$3,000 temporary instructors \$2,500 professional and technical \$5,000 dues and fees
Phyllis R. Miller Elementary (Program 9644)	Full-time paraprofessional ratio 1:25.0 Hourly paraprofessional \$70 per student Professional and technical \$35 per student Supplies \$40 per student \$1,200 out-of-county travel \$782 dues and fees (A.M.S. Affiliation)
Robert R. Moton Elementary (3-5) Program 9385)	\$3,000 hourly \$1,000 repairs and maintenance \$2,900 supplies
Morningside Elementary (Program 9646)	one (1) teacher \$20,000 hourly teacher \$3,000 temporary instructor
North Dade Center for Modern Languages (Program 9631)	Ratio 1:55 \$53,184 hourly teachers
Perrine Elementary (Program 9383)	Ratio 1:55 \$1,000 repairs and maintenance \$4,000 supplies \$3,000 hourly employee
Pine Lake Elementary (Program 9666)	\$2,500 temporary instructors \$3,000 printing and duplicating

School Choice Allocation Formulas *(continued)*

1. ELEMENTARY SCHOOLS *(continued)*

UNIQUE PROGRAM REQUIREMENTS *(continued)*

Pine Villa Elementary (Program 9633)	Full-time paraprofessional ratio 1:25.0 Hourly paraprofessional \$70 per student Professional and technical \$35 per student Supplies \$40 per student \$1,200 out-of-county travel \$782 dues and fees (A.M.S. Affiliation)
Rainbow Park Elementary (Program 9380)	Ratio 1:55 \$4,000 supplies \$3,000 hourly employee
Scott Lake Elementary (Program 9634)	Full-time paraprofessionals ratio 1:25.0 Hourly paraprofessionals \$70 per student Professional and technical \$35 per student Supplies \$40 per student \$1,200 out-of-county travel \$782 dues and fees (A.M.S. Affiliation)
South Miami Elementary (Program 9094)	\$16,000 hourly teachers \$1,000 repairs and maintenance
Stirrup Elementary (Program 9636)	\$17,780 hourly teacher for students enrolled in math/science program \$800 temporary instructors \$2,000 supplies
Sunset Elementary (Program 9761)	One (1) teacher (5144)
Holmes Elementary (Program 9327)	\$2,500 Professional and Technical \$3,000 Printing and Duplicating
Thena CrowderElementary (Program 9517)	\$2,500 temporary instructor \$3,000 printing and duplicating

School Choice Allocation Formulas (continued)

2. SECONDARY SCHOOLS

Each secondary school magnet program is allocated the following based upon student enrollment in the program (not exceeding established program capacity):

FORMULA FOR CLERICAL ALLOCATION

50 - 100	\$5,900 hourly employee
101 - 150	\$7,950 hourly employee
151 - 200	\$10,000 hourly employee
201 - 400	one (1) secretary, pay grade 16, 12 mo.; Job Code 4209
401 - and above	one (1) secretary, pay grade 18, 12 mo.; Job Code 4216

(Existing clerical staff at higher pay grades in programs that have been in existence for three (3) years or more will be grandfathered in).

FORMULA FOR NON-SALARY ALLOCATION

Field Trips	\$5.75 per enrolled student
Printing and Duplicating	\$3,000 per magnet
Supplies	\$25 per enrolled student
Equipment	\$2,000 per magnet
Professional and Technical	\$1,000 per magnet

See Non-Salary Reductions on the last page of Magnet Programs Allocation Formulas.

School Choice Allocation Formulas (continued)

2. SECONDARY SCHOOLS (continued)

MAGNET TEACHER POSITION ALLOCATION

- | | |
|-------------------------------------|--------------------------------------|
| * Allapattah Middle (Program 9626) | ** Norland Middle (Program 9049) |
| * Brownsville Middle (Program 9627) | ** South Miami Middle (Program 9762) |
| ** Drew Middle (Program 9132) | ** Southwood Middle (Program 9028) |
| ** Mays Middle (Program 6431) | |

* One teacher for every 73 students enrolled in two 2-period classes in the magnet program. There will be two additional periods each day for teacher planning, recruiting, counseling, community liaison efforts, and special arts activities.

** One teacher for every 66 students enrolled in two 2-period classes in the magnet program. Each magnet teacher will also teach one additional class of non-magnet students.

NOTE: The arts program should include 24 students in each class with the balance of teachers being provided through basic positions generated by the arts program students.

Senior High Arts Programs (South Miami - Program 9760, Miami Northwestern - Program 9187, Coral Reef Senior - Program 9746).

One teacher for every 73 students enrolled in two 2-period classes in the magnet program at Northwestern PAVAC, Coral Reef Senior, and at Dr. Michael M. Krop Senior High. One teacher for every 70 students enrolled in two 2-period classes in the magnet program at South Miami Senior. There will be two additional periods each day for teacher planning, recruiting, counseling, community liaison efforts, and special arts activities.

NOTE: The arts program should include 24 students in each class with the balance of teachers being provided through basic positions generated by the arts program students.

Secondary Teaching Profession (Miami Senior - Program 9775, Miami Norland - Program 9643)

No teachers allocated for this program.

Secondary International Education School (Carver - Program 9628)

No teachers allocated for this program.

Secondary Pre-International Baccalaureate (Ammons Middle - Program 9745, North Dade Middle - Program 9671, Ponce de Leon Middle - Program 9703, Lamar Curry Middle – Program 9445, Ada Merritt K-8 Center – Program 9629, F.C. Martin K-8 – Program 9677)

One teacher allocated for every 150 students.

2. SECONDARY SCHOOLS *(continued)*

Secondary Humanities Program (Parkway - Program 9642)

One teacher for every 73 students enrolled in the Humanities program.

Secondary Science/Zoo Program (Richmond Heights - Program 9632)

One teacher for every 60 students enrolled in the Science/Zoo program.

Secondary International Studies (Brownsville Middle – Program 9696, North Miami Senior - Program 9440, Coral Reef Senior – IS Program 9669)

No teachers allocated for this program.

Secondary International Baccalaureate (Coral Gables Senior - Program 9767, North Miami Senior - Program 9777, Coral Reef Senior – Program 9712, Ferguson Senior – Program 9137)

No teachers allocated for this program.

Secondary Medical and Allied Health (Brownsville Middle - Program 9439, Miami Northwestern - Program 9647)

One teacher allocated for every 60 students.

Secondary Math/Science/Technology (Ruben Dario - Program 9637, Homestead Middle - Program 9438, Horace Mann - Program 9763, Miami Central - Program 9771, South Miami K-8 – Program 9094, Miami Springs Middle – Program 9514)

No teachers allocated for this program.

Secondary Professions Program (Miami Springs, Academy of Tourism - Program 9014, Miami Carol City, Legal/Public Affairs - Program 9768, Miami Jackson Business and Finance - Program 9773, Hialeah High, Aviation Science - Program 9774, Homestead Middle, Aviation/Aerospace/Academy of Travel and Tourism - Program 9438, Homestead Senior, Aviation/Aerospace - Program 9751, Miami Coral Park, Engineering - Program 9786, G. Holmes Braddock, Professional Career Leadership - Program 9787, Miami Edison Senior Health - Program 9752, Miami Jackson Senior, Mechanical/Engineering and Commercial Architecture Art - Program 9753, Miami Senior, Teaching - Program 9775, Miami Senior, Legal/Public Affairs - Program 9754, Miami Norland Senior, Teaching - Program 9643, Miami Norland Senior, Academy Travel/Tourism - Program 9704, Robert Morgan Sr. – Program TBA, Booker T. Washington Sr. – Program TBA).

No teachers allocated for these programs.

School Choice Allocation Formulas *(continued)*

2. SECONDARY SCHOOLS *(continued)*

UNIQUE PROGRAM REQUIREMENTS

Allapattah Middle (Program 9626)	\$825 per strand (2) for equipment \$2,000 repairs and maintenance \$2,000 hourly employee
Ammons Middle (Program 9745)	five (5) extra period supplements \$12,600 Area of Interaction Supplement (5) 6,000 temporary instructors \$15,000 out-of-county travel \$5,000 dues and fees
Brownsville Middle (Broadcast Arts) (Program 9627)	\$1,000 per strand (1) for equipment \$1,000 repairs and maintenance \$2,000 per strand (1) for hourly employee three (3) extra period supplements
Brownsville Middle (Global Studies) (Program 9696)	five (5) extra period supplements \$5,000 temporary instructor \$3,000 hourly 2,000 professional and technical
Brownsville Middle (Medical and Allied Health) (Program 9439)	five (5) extra period supplements \$2,240 temporary instructors \$13,961 supplies
George W. Carver Middle (Program 9628)	\$16,200 supplies
Ruben Dario Middle (Program 9637)	\$13,500 hourly employee \$20,000 supplies \$1,800 temporary instructors \$500 dues and fees \$2,500 repairs and maintenance
Charles R. Drew Middle (Program 9132)	three (3) extra period supplements \$2,500 professional and technical \$500 per strand (5) for equipment \$2,000 repairs and maintenance \$3,000 printing and duplicating
Homestead Middle (Program 9438)	\$2,500 professional and technical five (5) extra period supplements \$5,000 printing and duplicating \$15,000 Out-of-County travel

School Choice Allocation Formulas *(continued)*

2. SECONDARY SCHOOLS *(continued)*

UNIQUE PROGRAM REQUIREMENTS *(continued)*

Horace Mann Middle (Program 9763)	one (1) computer specialist \$700 dues and fees \$5,000 repairs and maintenance five (5) extra period supplements \$4,800 temporary instructors \$1,000 Out-of-County travel \$2,000 printing and duplicating \$2,500 professional and technical
John F. Kennedy Middle (Program 9747)	one (1) paraprofessional Five (5) extra Class Supplements \$1,500 Out-of-County travel \$6,000 dues and fees
Mays Middle (Visual/Performing Arts) (Program 9639)	\$2,000 repairs and maintenance \$5,000 professional and technical \$6,000 supplies \$5,000 equipment four (4) extra period supplements \$7,000 hourly employee \$4,000 printing and duplicating
Norland Middle (Program 9049)	\$6,000 supplies \$5,000 equipment \$7,650 temporary instructors three (3) extra period supplements \$1,000 for hourly employee \$2,000 repairs and maintenance
North Dade Middle (Program 9671)	five (5) extra period supplements \$12,600 Area of Interaction Supplement (5) \$1,500 temporary instructors \$2,800 professional and technical \$15,000 dues and fees \$15,000 out of county travel
Parkway Middle (Program 9642)	\$4,000 professional and technical five (5) extra period supplements

School Choice Allocation Formulas *(continued)*

2. SECONDARY SCHOOLS *(continued)*

UNIQUE PROGRAM REQUIREMENTS *(continued)*

Ada Merritt K-8 MYP Program 9629	\$5,000 temporary instructors \$15,000 Out-of-County travel \$5,000 dues and fees one (1) teacher
F.C. Martin K-8 MYP (Program 9677)	\$5,000 temporary instructors one (1) teacher \$15,000 out-of-county travel \$5,000 dues and fees
Lamar Louise Curry Middle MYP Program 9445	\$10,000 Professional & Technical \$4,500 printing and duplicating one (1) teacher \$14,899 Out-of-County travel \$10,000 dues and fees \$1,500 hourly employees \$6,000 temporary instructor
Miami Springs Middle (Museum Magnet) (Program 9514)	\$20,000 for hourly employee five (5) extra period supplements \$10,000 equipment
Ponce de Leon Middle (Program 9703)	\$6,000 temporary instructors \$14,899 out-of-county travel \$4,500 printing and duplicating \$10,000 professional and technical \$10,000 dues and fees \$1,500 hourly employees five (5) extra period supplements
Richmond Heights Middle (Program 9632)	\$52,000 transportation \$5,000 equipment six (6) extra period supplements \$18,000 dues and fees
South Miami Middle (Program 9762)	\$6,625 equipment \$15,000 repairs and maintenance \$15,000 supplies three (3) extra period supplements \$3,000 hourly employee

School Choice Allocation Formulas *(continued)*

2. SECONDARY SCHOOLS *(continued)*

UNIQUE PROGRAM REQUIREMENTS *(continued)*

Southwood Middle (Program 9028)	\$2,000 repairs and maintenance \$9,000 supplies three (3) extra period supplements \$3,000 hourly employee \$3,000 equipment
G. Holmes Braddock Senior (Program 9787)	\$1,000 repairs and maintenance \$5,000 dues and registration three (3) extra period supplements \$5,000 Out-of-County travel
Coral Gables Senior (International Baccalaureate) (Program 9767)	seven (7) extra period supplements \$7,066 out-of-county travel \$90,000 dues and fees \$5,815 temporary instructors
Coral Reef Senior (Agriscience) (Program 9708)	three (3) extra period supplements \$5,000 supplies \$3,000 equipment \$4,000 professional and technical
Coral Reef Senior (Arts and Humanities) (Program 9746)	\$4,000 equipment \$2,000 professional and technical \$10,000 supplies \$3,000 printing and duplicating
Coral Reef Senior (Business) (Program 9709)	one (1) teacher \$2,500 temporary instructors \$3,000 printing and duplicating \$2,000 Out-of-County travel
Coral Reef Senior (International Baccalaureate) (Program 9712)	twenty (20) extra period supplements \$30,000 out-of-county travel 98,000 dues and fees one (1) lead teacher \$8,500 supplies \$8,800 mailing services \$2,000 equipment
Coral Reef Senior (International Studies) (Program 9669)	one (1) teacher \$8,550 supplies \$2,000 equipment

School Choice Allocation Formulas *(continued)*

2. SECONDARY SCHOOLS *(continued)*

UNIQUE PROGRAM REQUIREMENTS *(continued)*

Coral Reef Senior (Legal) (Program 9713)	three (3) extra period supplements \$1,000 professional and technical \$1,000 printing and duplicating \$3,000 equipment \$1,500 out-of-county travel \$500 dues and fees
Coral Reef Senior (Medical) (Program 9714)	\$4,000 temporary instructors three (3) extra period supplements \$200 out-of-county travel \$500 dues and fees
Dr. Michael M. Krop Senior (Program 9707)	Ratio 1:73 \$10,000 supplies \$2,500 Out-of-County travel \$4,000 equipment \$6,000 hourly
Design and Architecture (Program 9781)	six (6) magnet teachers \$99,878 dual enrollment \$5,000 hourly employee five (5) extra period supplements
Hialeah Senior (Program 9774)	\$30,000 hourly employee \$2,300 temporary instructors five (5) extra period supplements \$15,000 dual enrollment
Homestead Senior (Program 9751)	\$3,000 temporary instructors three (3) extra period supplements \$19,000 dual enrollment \$7,500 printing and duplicating \$5,000 out-of-county travel \$2,500 dues and fees
Maritime and Science Technology High School (MAST) (Program 9782)	\$49,000 professional and technical \$5,000 printing and duplicating \$100,000 equipment \$2,500 out-of-county travel eight (8) extra period supplements \$40,000 hourly employee one (1) marine operations specialist

2. SECONDARY SCHOOLS *(continued)*

UNIQUE PROGRAM REQUIREMENTS *(continued)*

Miami Carol City Senior (Program 9768)	five (5) extra period supplements \$1,000 printing and duplicating \$2,000 supplies \$1,000 equipment \$500 repairs and maintenance \$1,500 out-of-county travel \$500 dues and fees \$800 temporary instructors
Miami Central Senior (Program 9771)	\$3,000 hourly one (1) teacher one (1) computer specialist \$2,000 professional and technical \$50,000 equipment \$5,000 repairs and maintenance \$3,500 out-of-county travel \$1,400 dues and fees
Miami Coral Park Senior (Program 9786)	ten (10) extra period supplements \$8,333 field trips \$8,000 dues and registration \$1,350 supplies \$12,000 equipment \$66,086 Professional & Technical \$720 temporary instructors
Miami Edison Senior (Program 9752)	three (3) extra period supplements \$2,500 Professional & Technical \$3,000 printing and duplicating \$1,000 equipment \$1,500 Out-of-County travel \$500 dues and fees
Miami Jackson Senior (Business and Finance) (Program 9773)	\$12,950 Hourly employee \$2,400 temporary instructors \$5,000 Professional and Technical \$3,000 repairs and maintenance eight (8) extra period supplements \$3,000 out-of-county travel

School Choice Allocation Formulas (continued)

2. SECONDARY SCHOOLS (continued)

UNIQUE PROGRAM REQUIREMENTS (continued)

Miami Norland Senior (Teaching) (Program 9643)	three (3) extra period supplements \$5,000 dual enrollment \$1,500 repairs and maintenance \$1,000 out-of-county travel \$1,000 temporary instructors \$2,000 supplies
Miami Norland Senior (Hospitality and Tourism) (Program 9704)	\$3,000 temporary instructors five (5) extra period supplements \$12,500 dual enrollment \$1,500 printing and duplicating \$9,000 supplies \$2,000 dues and fees \$10,000 out of county travel
Miami Northwestern Senior (PAVAC) (Program 9187)	three (3) extra period supplements \$8,000 hourly employee
Miami Northwestern Senior (Medical and Allied Health) (Program 9647)	Three (3) extra period supplements \$1,000 Professional & Technical \$200 out-of-county travel \$500 dues and fees \$4,200 temporary instructors
Miami Senior (Teaching) (Program 9775)	\$1,320 temporary instructors \$1,500 out-of-county travel/field trips \$5,000 dual enrollment three (3) extra period supplements
Miami Senior (Legal & Public Affairs) (Program 9754)	three (3) extra period supplements \$3,000 printing and duplicating \$1,500 out-of-county travel

School Choice Allocation Formulas (continued)

2. SECONDARY SCHOOLS (continued)

UNIQUE PROGRAM REQUIREMENTS (continued)

Miami Springs Senior (Program 9014)	one (1) teacher \$4,000 professional and technical \$4,500 temporary instructors \$6,000 hourly employee \$2,000 repairs and maintenance \$15,461 out-of-county travel \$2,500 dues and registration \$800 printing and duplicating \$2,400 supplies five (5) extra period supplements
New World School of the Arts (Program 9117)	\$844,299 Professional & Technical \$26,000 field trips \$105,000 parking permits
North Miami Beach Senior (Program 9705)	one (1) paraprofessional three (3) extra period supplements \$5,000 supplies \$5,000 equipment \$4,000 out-of-county travel \$2,500 dues and fees \$1,000 Professional & Technical
North Miami Senior (International Affairs) (Program 9440)	Ratio 1:70.0 two (2) extra period supplements \$2,000 supplies
North Miami Senior (International Baccalaureate) (Program 9777)	\$800 teacher temporary instructors three (3) extra period supplements \$5,000 out-of-county travel \$15,000 dues and fees one (1) teacher
South Miami Senior (Program 9760)	\$1,625 hourly employee three (3) extra period supplements \$11,250 Professional & Technical \$2,500 supplies \$25,600 Equipment (one time)

School Choice Allocation Formulas *(continued)*

2. SECONDARY SCHOOLS *(continued)*

UNIQUE PROGRAM REQUIREMENTS *(continued)*

Southwest Miami Senior (Program 9706)	\$1,000 printing and duplicating \$2,000 dues and fees five (5) extra period supplements \$6,000 out-of-county travel
John Ferguson Senior (Medical/Biomedical Skills) (Program 9138)	five (5) extra period supplements \$1,000 Professional & Technical \$2,000 supplies \$3,000 equipment \$2,500 dues and fees
Young Women's Prep. Academy (Program 9435)	\$1,320 temporary instructor five (5) extra period supplements \$5,000 dual enrollment \$3,000 supplies \$1,500 repairs and maintenance \$1,500 out-of-county travel

School Choice Allocation Formulas (continued)

3. The following magnet programs will incur program reductions for the 2007-2008 fiscal year as outlined below:

Program	Mail Code	School	Program Reduction
9749	3191	Ada Merrit K-8 Center PYP	5,000
9665	0041	Air Base Elementary	5,000
9635	11610	Crestview Elementary	5,000
9384	1401	Drew, Charles R. Elementary	3,000
9682	1681	Evans, L. C. Elementary	3,000
9661	1561	Earlington Heights Elementary	5,000
9667	4651	Ethel Beckford Elementary	3,000
9789	2181	Good, Joella Elementary	3,000
9686	2981	Liberty City Elementary	3,000
9661	3041	Lorah Park Elementary	3,000
9638	3101	Martin, F.C. K-8 Center (PYP)	5,000
9689	2761	Martin Luther King Elementary	3,000
9663	3181	Melrose Elementary	5,000
9644	3431	Miller, Phyllis R. Elementary	3,000
9646	3501	Morningside Elementary	3,000
9744	3541	Moton, R.R. Elementary	3,000
9385	3541	Moton, R.R. Elementary	3,000
9383	4381	Perrine Elementary	3,000
9666	4441	Pine Lake Elementary	5,000
9633	4461	Pine Villa Elementary	3,000
9723	4501	Poinciana Park Elementary	3,000
9380	4541	Rainbow Park Elementary	3,000
9634	4881	Scott Lake Elementary	3,000
9631	5131	North Dade CML Elementary	5,000
9094	5241	South Miami K-8 Center	1,500
9636	5381	Stirrup, E.W.F. Elementary	3,000
9761	5401	Sunset Elementary	12,000
9668	5561	Tucker, F.S. Elementary	3,000
9626	6011	Allapattah Middle	3,000
9745	6031	Ammons, Herbert A. Middle	12,000
9439	6031	Brownsville Middle	5,000

School Choice Allocation Formulas (continued)

Program	Mail Code	School	Program Reduction
9627	6031	Brownsville Middle	5,000
9696	6031	Brownsville Middle	5,000
9628	6071	Carver, G.W. Middle	15,000
9637	6121	Dario, Ruben Middle	5,000
9132	6141	Drew, Charles R. Middle	3,000
9438	6251	Homestead Middle	8,000
9763	6411	Mann, Horace Middle	9,000
9747	6301	Kennedy, John F. Middle	9,000
9639	6431	Mays Middle	3,000
9049	6571	Norland Middle	5,000
9671	6591	North Dade Middle	8,500
9642	6721	Parkway Middle	5,000
9703	6741	Ponce de Leon Middle	8,500
9632	6781	Richmond Heights Middle	5,000
9028	6861	Southwood Middle	8,500
9762	6881	South Miami Middle	8,500
9787	7051	Braddock, G. Holmes Senior	5,000
9767	7071	Coral Gables Senior	10,000
9781	7081	DASH	12,000
9709	7101	Coral Reef Senior	10,000
9713	7101	Coral Reef Senior	10,000
9669	7101	Coral Reef Senior	10,000
9712	7101	Coral Reef Senior	10,000
9708	7101	Coral Reef Senior	10,000
9714	7101	Coral Reef Senior	10,000
9746	7101	Coral Reef Senior	10,000
9774	7111	Hialeah Senior	5,000
9751	7151	Homestead Senior	5,000
9707	7141	Dr. Michael M. Krop Senior	9,000
9782	7161	MAST Academy	13,500
9768	7231	Miami Carol City Senior	5,000
9771	7251	Miami Central Senior	10,000
9786	7271	Miami Coral Park Senior	5,000
9773	7341	Miami Jackson Senior	5,000
9704	7381	Miami Norland Senior	5,000
9643	7381	Miami Norland Senior	5,000
9647	7411	Miami Northwestern Senior	5,000
9187	7411	Miami Northwestern Senior	3,000
9754	7461	Miami Senior	5,000
9775	7461	Miami Senior	5,000
9014	7511	Miami Springs Senior	5,000
9705	7541	North Miami Beach Senior	9,000
9440	7591	North Miami Senior	5,000
9777	7591	North Miami Senior	5,000

School Choice Allocation Formulas (continued)

Program	Mail Code	School	Program Reduction
9760	7721	South Miami Senior	5,000
9706	7741	Southwest Miami Senior	5,000
9117	7901	New World School of the Arts	6,000
9629	3191	Ada Merritt K-8 Center (MYP)	1,000
9327	2501	Holmes Elementary	1,000
9677	3101	F.C. Martin K-8 Center (MYP)	4,000
9445	6921	Lamar Louise Curry Middle	10,000
9514	6521	Miami Springs Middle	1,000
9306	6841	Shenandoah Middle	6,000
9299	5321	Southside Elementary	2,000
9517	2531	Thena Crowder Elementary	300
9307	5861	West Little River Elementary	1,000
9435	7055	Young Women's Prep. Academy	1,000
9462	7121	John Ferguson Sr. (Technology)	2,000
9423	7121	John Ferguson Sr. (Business & Fi)	2,000
9137	7121	John Ferguson Sr. (International B)	1,000
9358	7121	John Ferguson Sr. (Design & Arch)	2,000
9138	7121	John Ferguson Sr. (Medical/Bio)	2,000
9461	7121	John Ferguson Sr. (Hospitality & T)	2,700
Total Program Reduction			\$500,000

4. CARVER MIDDLE SCHOOL (Location 6071)

Staffing to Carver Middle will be allocated as follows:

Teacher Units to be based on a ratio of 1:14:45.

Vocational Teacher Units to be determined by Office of Adult/Vocational, Alternative and Community Education.

Other Support Personnel - Carver Middle

Support personnel are allocated at the same ratios as other middle schools (see Middle Schools Section).

MESA - Allocated at \$22.45 per FTE

Extra-Curricular Salary Supplement Formula (5102 - 6020 - 51XX)

The formula for allocating dollars for extra-curricular salary supplements is:

\$40,227 for each middle school
plus

\$7.28 per unweighted FTE

School Choice Allocation Formulas *(continued)*

Additional supplements may be purchased from the school's -02 discretionary account. Supplements to be reviewed after the fall conferences are completed.

Note - The formulas for extra-curricular salary supplements will be revised to conform to the contractual agreement between Miami-Dade County Public Schools and United Teachers of Dade.

Carver Middle will receive supplement credits at the rate of 1:260.89 FTE for designated **advanced academic** courses (excludes gifted). Carver Middle must offer one section of the designated courses for each supplement credit. Failure to do so will result in an adjustment to the -02 funds during the year. The value of these supplement credits appear on the CASAS in generating school-based revenue.

5. NEW WORLD SCHOOL OF THE ARTS (NWSA) (Location 7901)

Staffing to the NWSA will be allocated as follows:

Teacher Units to be based on a ratio of 1:19.

Vocational Teacher Units to be determined by the Office of Adult/Vocational, Alternative and Community Education.

Other Support Personnel - NWSA

Principal	1
Assistant Principal	1
Counselor	2
Activities Director	1
Secretary PG 22	1
Registrar PG 23	1
Clerical PG 18	2
Treasurer PG 22	1

MESA - NWSA is budgeted at \$123.53 per FTE.

Extra-Curricular Salary Supplements - NWSA is allocated \$34,630 for extra-curricular salary supplements. Additional supplements may be purchased from the school's -02 discretionary account.

Unique magnet program requirements shown in the Secondary Schools section of Magnet Programs Allocation.

6. DESIGN AND ARCHITECTURE SENIOR HIGH (DASH) (Location 7081)

Staffing to the Design and Architecture Senior High will be allocated as follows:

Teacher Units to be based on a ratio of 1:19. An additional four (4) teacher units provided for 8th Period Day.

Vocational Teacher Units to be determined by the Office of Adult/Vocational, Alternative and Community Education.

Other Support Personnel - DASH

Principal	1
Assistant Principal	1
Counselor	2
Activities Director	1
Secretary PG 22	1
Registrar PG 23	1
Clerical PG 18	2
Treasurer PG 22	1
Media Specialist	1
A. V. Systems Specialist	1
Television System Specialist	1
Library Media Center Assistant	1
CAP Advisor	1

Girl's Athletics - Allocated \$1,000 for girl's athletics.

MESA - Allocated at \$123.53 per FTE

Extra-Curricular Salary Supplements - Design and Architecture Senior High is allocated \$34,630 for extra-curricular salary supplements. Additional supplements may be purchased from the school's -02 discretionary account.

Unique magnet program requirements shown in the Secondary Schools section of Magnet Programs Allocation.

7. MARITIME AND SCIENCE TECHNOLOGY ACADEMY (MAST ACADEMY) (Location 7161)

Staffing for the Marine and Science Technology Academy will be allocated as follows:

Teacher Units to be based on a ratio of 1:19. In addition, four (4) teaching positions are allocated for the 7th period advanced subjects offered.

Vocational Teacher Units to be determined by the Office of Adult/Vocational, Alternative and Community Education.

School Choice Allocation Formulas (continued)

Inner-City Marine (Program 9881) - Special allocations for the Inner City Marine Program are as follows:

- One (1) Mobile Science Lab Specialist, Job Code 6267, Pay Grade 21
- One (1) School Clerk II, Job Code 4216, Pay Grade 18
- Two (2) Teacher Units
- Non-salary allocation of \$8,736

Other Support Personnel - MAST

Principal	1
Assistant Principal	1
Life Guard, PG 14	1
Counselor	2
Activities Director	1
Secretary PG 22	1
Registrar PG 23	1
Clerical PG 18	2
Treasurer PG 22	1
Media Specialist	1
A.V. Systems Specialist	1
Television System Specialist	1
Library Media Center Assistant	1

MESA - Allocated at \$123.53 per FTE.

Girl's Athletics - Allocated \$4,589 for girl's athletics.

Pool Maintenance - \$22,850 is allocated.

Extra-Curricular Salary Supplements - MAST is allocated \$34,630 for extra-curricular salary supplements. Additional supplements may be purchased from the school's -02 discretionary account.

Unique magnet program requirements shown in the Secondary Schools section of Magnet Programs Allocation.

Causeway Decals - Allocated \$3,888 or actual cost, whichever is less.

8. YOUNG WOMEN'S LEADERSHIP ACADEMY (Location 7055)

Staffing for Young Women's Leadership Academy will be allocated as follows:

Teacher Units for grades 6-8 will be based on a ratio of 1:21.45; grades 9-12, the ratio is 1:25.00.

In addition, the following teacher allocations will be allocated:

- .5 Release time to meet Southern Association of Colleges and Schools
- .5 Test Chairperson

Vocational Teacher Units to be determined by the Office of Applied Learning.

Other Support Personnel

Principal	1
Assistant Principal	1
Counselor	2
Media Specialist	1
Treasurer PG 22	1
Secretary PG 22	1
School Clerk II (10 mo.)	1
Student Services Clerk PG 18	1
Registrar PG 23	1
Computer Specialist	1
Trust Counselor	1
Career Specialist	1

MESA - Allocated at \$123.53 per FTE.

Girl's Athletics - Allocated \$4,589 for girl's athletics.

Extra-Curricular Salary Supplements - Young Women's Leadership Academy is allocated \$34,630 for extra-curricular salary supplements. Additional supplements may be purchased from the school's -02 discretionary account.

INSTRUCTIONAL MATERIALS

Instructional Materials Allocation

The amount of funds for instructional materials, a categorical program, slightly increased over the previous year. District Comprehensive Plan, Opportunity Scholarships, Dual Enrollment, Library Media, Freight Charges, Science Lab Materials, Contingency, New Schools, and New Grade Configurations are funded from the state instructional materials allocation.

I. INSTRUCTIONAL MATERIALS FUND

- A. Instructional Materials, the major tools of instruction, as defined in Section 1006.29 (04), Florida Statutes, include the following: hardback and softbacked textbooks, consumables, learning laboratories, manipulatives, electronic media, and computer courseware or software. The term does not include electronic or computer hardware even if such hardware is bundled with software or other electronic media.

- B. Distribution Procedures/Time Lines
 - 1. Staff shall calculate each school's entitlement for the major adoptions. Adequate monies will be placed at each location to purchase materials for each student. The school's instructional materials funds are to be used first for the newly-adopted core materials and then for individual school needs.
 - 2. Funds for major adoptions will be allocated at a maximum of one book per student per subject.
 - 3. Schools will receive their allocation in Program 8560. The District has withheld 25.33% of the instructional materials budget to be used for Dual Enrollment, Library Media, Freight Charges, Science Lab Materials, Instructional Materials Site Licenses, Charter Schools, Contingency, Comprehensive Reading Plan, Opportunity Scholarships, New Schools and New Grade Configurations.
 - 4. Schools will be informed of their estimated July instructional materials allocation in March.
 - 5. Each school shall involve classroom teachers, other school site staff, and representatives of the school advisory committee in determining how the school's optional instructional materials funds can best be used to meet the needs, interests, and abilities of the students in the classroom.

Instructional Materials Allocation (continued)

C. District Distribution

The district allocation is distributed as follows:

	<u>PERCENTAGE</u>
Science Lab Materials	1.56
New Schools and New Grade Configurations	6.64
Contingency	0
Library Media Programs	5.70
Instructional Materials Site Licenses	3.01
Comprehensive Reading Plan	1.01
Freight Charges	0.95
Dual Enrollment	1.81
Charter Schools	3.85
Opportunity Scholarships	.80
Distribution to Schools	74.67

II. INSTRUCTIONAL MATERIALS DISTRICT SUPPORT POLICIES

A. Newly Constructed School's Instructional Materials Allocation

1. Instructional materials will be funded from the district's instructional materials budget.
2. The Regional Center Assistant Superintendent and appropriate district office personnel will review the request for instructional materials for newly constructed schools.

B. Change in School Grade Configuration

1. Instructional materials for schools which experience an addition of a grade level, i.e., sixth grade added to a middle school or ninth grade added to a senior high school, will be funded from the district's instructional materials budget.
2. The Regional Center Assistant Superintendent and appropriate district office personnel will review the budgetary needs of each school which experiences a grade configuration change.

ADULT CENTERS

Adult Centers

Adult centers are funded under Workforce Development with each center receiving dollars based on previous years' performances. A pro-rata share from each center will be utilized to establish reserves for new programs/equipment expansion, marketing, district supported staff, surplus staff, administrative deferment, uniform allowances, contracted security, repairs, and standalone center support.

Every center will receive their earned funding at the beginning of the year. Therefore, funds distributed at the beginning of the year are to cover the cost of all expenditures (instructional and support staff and non-salary) for the full year.

Revenue entitlements will be reflected in the School-Based-Budget System. Principals are responsible for developing their budget within dollar limitations as reflected in School-Based Budget System.

Every center is expected to have a minimum allocation of one principal, one assistant principal, one secretary, one counselor, one registrar, one treasurer, and one data input specialist.

Adult centers are not re-budgeted any funds except for the remainder of the 02 funds and any special need not (spent) paid for in the current school year provided it has been approved by the Budget Office prior to the end of the school year. Requests that were not paid and not approved by the budget office will be paid out of the next year's budget.

Positions converted prior to December 15, are reimbursed at full cost provided no incumbent was ever hired. If the position was occupied, a prorated portion will be reimbursed. Positions converted after January 2, are reimbursed at half price. Proration applies if the position was occupied at any time during the year.

Adult Centers – Authorized Positions

DIRECT COSTS

<u>Function Code</u>	<u>Program Code</u>	<u>Object</u>	<u>Position Description</u>
53xx/54xx	62xx/64xx	5144	VPI Teacher
5351	6270	5144	Voc. Adult Teacher Agribusiness
5352	6260	5144	Voc. Adult Teacher Business
5356	6200	5144	Voc. Adult Tchr. Marketing
5359	6240	5144	Voc. Adult Tchr. Diversified
5354	6280	5144	Voc. Adult Teacher Health
5353	6210	5144	Voc. Adult Tchr. Family & Consumer Sciences
5355	6230	5144	Voc. Adult Tchr. Indust. Ed.
5401	6400	5144	Adult Basic Teacher - GAE
5402	6400	5144	Adult Secondary Teacher
5403	6400	5144	Adult GED Preparatory Teacher
5404	6400	5144	ESOL Teacher
5405	6400	5144	Voc. Prep. Instruction Teacher
5409	6400	5144	Other Adult General Educ. Teacher
5416	6400	5144	Adult Disabled
53xx/64xx	62xx/64xx	5145	Paraprofessional

INDIRECT COSTS

<u>Function Code</u>	<u>Program Code</u>	<u>Object</u>	<u>Position Description</u>
6120	7150	5116	Counselor
6200	7000	5128	Media Specialist
7300	7050	5133	Principal
7300	7050	5165	Vice Principal
7300	7050	5105	Assistant Principal
7300	7050	5115	Coordinator
7300	7050	5137	Clerical – Office of the Principal
6120	7150	5137	Data Input Specialist
6200	7000	5137	Clerical Allocation
7300	7050	5102	Business Manager
7300	7050	5112	Tech. Bus. Mgt. Assistant
7300	7050	5137	Laborer
7900	7200	5115	Coordinator
7900	7200	5120	Food Service Worker
7900	7300	5117	Custodian
7900	7300	5119	Driver
7900	7300	5126	Admin. Asst. Building Operations
7900	7300	5132	Switchboard Operator
7900	7370	5122	Security Specialist
7900	9015	5166	School Resource Specialist

The School Board of Miami-Dade County, Florida, adheres to a policy of nondiscrimination in employment and educational programs/activities and programs/activities receiving Federal financial assistance from the Department of Education, and strives affirmatively to provide equal opportunity for all as required by:

Title VI of the Civil Rights Act of 1964 - prohibits discrimination on the basis of race, color, religion, or national origin.

Title VII of the Civil Rights Act of 1964, as amended - prohibits discrimination in employment on the basis of race, color, religion, gender, or national origin.

Title IX of the Education Amendments of 1972 - prohibits discrimination on the basis of gender.

Age Discrimination in Employment Act of 1967 (ADEA), as amended - prohibits discrimination on the basis of age with respect to individuals who are at least 40.

The Equal Pay Act of 1963, as amended - prohibits sex discrimination in payment of wages to women and men performing substantially equal work in the same establishment.

Section 504 of the Rehabilitation Act of 1973 - prohibits discrimination against the disabled.

Americans with Disabilities Act of 1990 (ADA) - prohibits discrimination against individuals with disabilities in employment, public service, public accommodations and telecommunications.

The Family and Medical Leave Act of 1993 (FMLA) - requires covered employers to provide up to 12 weeks of unpaid, job-protected leave to "eligible" employees for certain family and medical reasons.

The Pregnancy Discrimination Act of 1978 - prohibits discrimination in employment on the basis of pregnancy, childbirth, or related medical conditions.

Florida Educational Equity Act (FEEA) - prohibits discrimination on the basis of race, gender, national origin, marital status, or handicap against a student or employee.

Florida Civil Rights Act of 1992 - secures for all individuals within the state freedom from discrimination because of race, color, religion, sex, national origin, age, handicap, or marital status.

School Board Rules 6Gx13- 4A-1.01, 6Gx13- 4A-1.32, and 6Gx13- 5D-1.10 - prohibit harassment and/or discrimination against a student or employee on the basis of gender, race, color, religion, ethnic or national origin, political beliefs, marital status, age, sexual orientation, social and family background, linguistic preference, pregnancy, or disability.

Veterans are provided re-employment rights in accordance with P.L. 93-508 (Federal Law) and Section 295.07 (Florida Statutes), which stipulate categorical preferences for employment.